

**Seymour Public Library District
Board of Trustees Meeting
February 27, 2018**

DRAFT

Present: Lisa Carr, Kathleen Carnes, Nancy Karpinski, Ginny Kent, Larry Liberatore, Pat Messina, Joan Smrtic, Michael Trapani (Finance Committee representative)

Excused: Ellen DelloStritto, Jim Hanley, Joe Runkle

The meeting was called to order at 5:30 PM.

Agenda Item	Discussion	Action Taken/Next Steps
COMMENTS FROM THE PUBLIC	None	
TRUSTEE EDUCATION		
<p>Public Relations & Advocacy:</p> <p>1) State Advocacy: Director and Youth Services Coordinator will be traveling to the State Capitol in Albany on 2/28/18 to speak with state legislators re: state funding of libraries. Libraries are under State Education Law, but library funding hasn't increased proportionally as has educational funding. Unless funds are added back into the budget, Finger Lakes Library System (of which SPLD is a member) is expecting a \$75,000 cut in state funding and is currently determining possible places to cut funding to members. Most likely, NYS Construction Grant funding will likely decrease as well.</p> <p>2) Federal budget: The proposed budget for 2019, if adopted, would dismantle the Institute of Museum and Library Services, the National Endowment for the Arts and the National Endowment for the Humanities. Even though local libraries don't receive direct federal funding, they are able to use tools developed by these entities. For example, the Institute of Museum and Library Services did the prep work on a Sensory Storytime program for Chicago's children and some adults on the autism spectrum. Access to these materials has been made available to other libraries that then are able to save the development cost, so a big project can trickle down to small libraries. Jill Hand, Children's Room Youth Services Coordinator, applied for and received a \$500 grant to create a Sensory Storytime to begin in April.</p> <p>Library Directors, Trustees, and constituents need to mobilize to oppose cuts in Library funding at the state level and federal level.</p>		
COMMENTS FROM PUBLIC	None	
CONSENT AGENDA		
*Minutes of 1/23/18 meeting *January Director's Report	None	Motion to approve Consent Agenda as submitted (Kent/Carnes). Unanimous Approval.
UPDATES		
* Seymour Library Foundation * Friends of Seymour Library	No report. Next meeting in April. Next meeting is 3/21/18. The Library and the Friends continue to define their working relationship, and the Library is preparing its "Wish List" for 2018. The Library District deeply appreciates the efforts of the Friends in raising about \$5,000 in 2017 to support the Library and its programs.	
ACTION ITEMS		
Approve Financial Statements (including Fines & Fees Summary) and Claims for January 2018	No Finance Committee meeting was held in February, so Financial Statements and Claims for January 2018 were not reviewed.	No action taken. Approval of Financial Statements and Claims for January 2018 tabled to March meeting.
Review & approve 2017 Annual Report to New York State	All present have reviewed this document. It is submitted to FLLS for review and then submitted to New York State.	Motion to approve the 2017 Annual Report to New York State as submitted this date (Messina/Karpinski). Unanimous approval.

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DISCUSSION ITEMS		
Jeanne Dunn Bequest	<p>The estate of Jeanne Dunn has notified the Library that it is recipient to a bequest and has forwarded an initial check. The Trustees discussed the matter and reached consensus that:</p> <p>1) Some of the funds should be used to pay off totally the Library District's loan from the Seymour Library Foundation; and</p> <p>2) The rest of this initial check should be turned over to the Seymour Library Foundation to manage, with the understanding that these monies are the Library's, are unrestricted and can be accessed by the Library for specific projects.</p>	<p>Motion to:</p> <p>1) Pay in full the amount owed by the SPLD to the Seymour Library Foundation using a portion of the bequest by the Jeanne Dunn Estate (Messina/Kent) Unanimous approval; and</p> <p>2) Transfer the balance of the bequest's initial check from the Jeanne Dunn Estate to the Seymour Library Foundation for its management, with the intent that these monies not be comingled with Foundation funds and that they are unrestricted for the Library District's use, at its discretion (Liberatore/Messina). Unanimous approval.</p>
Building Condition Survey	<p>The quote for Phase I services has just been received from Bell & Spina.</p>	<p>Director & Building Committee Chair will follow up with Bell and Spina to clarify which specific services and costs are included in the current Phase I, and which would be included in a future Phase II (Program Planning).</p>

The meeting was adjourned at 6:48 PM(Messina/Liberatore).

Respectfully submitted,
Jean Smolic, Secretary

Next Regular Board of Trustees Meeting: Tuesday, March 27, 2018 at 5:30 PM.