

**Seymour Public Library District Board of Trustees Meeting
November 26, 2019**

Present: Ginny Kent, Michael Trapani, Pat Messina, Dawn Taylor, Joe Runkle, Larry Liberatore, Ellen Dellostritto, Kathleen Carnes

Guests: Russ Harkins

Excused: Jim Hanley, Nancy Karpinski

Staff: Lisa Carr, Dixie Warner-Webert

The meeting was called to order at 5:30 pm

Agenda Item	Discussion	Action Taken/Next Steps
CONSENT AGENDA		
Minutes of 10/22/19 Meeting November 2019 Director's Report Committee Reports -Finance 11/18/19 -Building 11/15/19		Motion to approve Consent Agenda by Larry Liberatore, seconded by Ellen Dellostritto, approved unanimously.
PUBLIC COMMENT <i>None</i>		
TRUSTEE EDUCATION Director Lisa Carr attended the Library Journal Library Director's Summit in Tulsa, OK. Various aspects of the 2019 theme (<i>A House United: Strengthening the social fabric</i>) were explored. One standout was the presentation from Yale professor Marisa King on the epidemic of loneliness and the value of social connections. Another was the talk by Rivka Sass, Sacramento Public Library, about a library employee who was murdered at their library and how the community came together to heal. Other presentations included "Putting the Public back in Library" by the Queens Public Library CEO; "Uncovering the ways libraries impact community well-being" by IMLS Director; "Strengthening Internal Capacity and Readiness"; "Reckoning History" and many opportunities to network and connect with other library directors from across the US and Canada.		
UPDATES		
Library closed for holidays 11/28 & 29. Director will be sending out proposed closing dates for 2020.		
Committee Meetings <ul style="list-style-type: none"> - Finance 12/16 4:30 pm - Policy 1/7/20 1:00 pm - Building 1/10/20 9am - Personnel TBD - Board Resource TBD <p>Friends of Seymour Library are holding a Library Birthday Celebration January 23, 2020 tickets \$17.00</p>		
ACTION ITEMS		
Agenda Item	Discussion	Action Taken/Next Steps
Approve Financial Statements and claims for November 2019	Ellen Dellostritto reported that the Finance Committee met 11/18/19 and reviewed financial statement and claims.	Motion by Joe Runkle to accept the November financial statements and claims, seconded by Ellen Dellostritto, approved unanimously.
Emergency/Disaster Policy		Motion by Ginny Kent to accept the policy, Dawn Taylor seconded, approved unanimously.
DISCUSSION ITEMS		

Board Resource Committee	Ginny Kent talked about the future of the Board and need for someone to fill the vacancy from Owasco. Luga Simmons is interested as well as Meg Vanek. In January, committee will need to review committees and officers. The Audit Committee must be made up of Board members only; other committees can contain non-Board members. Will need to elect Secretary and President.	
Building Committee	Larry Liberatore reported the committee took the Bell & Spina report and prioritized items listed on a spreadsheet on a 1-5 basis. #1 - do right away, 2-5 as time and budget permits. Recommendations included in BC minutes. Long range vision should be presented clearly to the public. Larry recommended creating a small committee to explore and present options regarding ownership of the building.	Pat Messina moved to accept the Building Committee report and master plan, Larry Liberatore seconded, approved unanimously.
Library Treasurer Position	Pat Messina, Sue Ahner, and Mike Trapani interviewed position candidate Patti Festa and have determined she is right for the position.	Pat Messina made a motion to hire Patti Festa as Library Treasurer, Joe Runkle seconded, approved unanimously.
2019-2020 Library Timeline	Technology plan is now more comprehensive and staff is conducting a technology audit/inventory.	

The meeting was adjourned at 6:20 pm

Next Regular Board of Trustees Meeting: December 17, 2019 5:30 pm