

Seymour Public Library District Board of Trustees Meeting

Date: January 28, 2020 The meeting was called to order at 5:30 pm

Present: Ellen Dellostritto, Ginny Kent, Dawn Taylor, Russ Harkins, Meg Vanek, Joe Runkle

Staff: Danette Davis, Dixie Warner-Webert, Bill Gillespie

Excused: Larry Liberatore, Jim Hanley , Michael Trapani

New Trustees Meg Vanek representing Owasco and Russ Harkins representing Sennett were welcomed to the Board. Ellen Dellostritto thanked everyone who donated to buy new books for the Children’s Room.

This meeting constitutes the Annual Meeting of the Seymour Public Library District. Election of officers: Ginny Kent presented the slate of officers for 2020. President: Larry Liberatore, Vice President: Ellen Dellostritto, Finance Officer: Joe Runkle, Secretary: Russ Harkins. The slate of officers was approved unanimously on a motion by Meg Vanek, seconded by Joe Runkle. Ginny Kent moved to appoint Joe Runkle as liaison to the Foundation board, Russ Harkins seconded, approved unanimously.

CONSENT AGENDA		
Minutes December 2019 meeting January 2020 Director’s Report Committee Reports: Building 1/10/2020, Finance 1/22/2020, Policy 1/7/2020 2020 Board and Committee Meetings Schedule 2020 Employee Roster Authorize update to wage scale to reflect change in NYS minimum wage		Joe Runkle moved to accept the Consent Agenda, Ginny Kent seconded, approved unanimously.
UPDATES		
<ul style="list-style-type: none"> • Larry Liberatore is planning a building brainstorming session on February 10 for both Boards (Trustees and Foundation) • Children’s Room renovations will commence later this year. 		
Agenda Item	Discussion	Action Taken/Next Steps
ACTION ITEMS		
Approve Financial Statements and Claims for December 2019. Authorize payment for utilities and postage in 2020.		Motion by Joe Runkle to accept the Financial Statements and Claims for December 2019, seconded by Dawn Taylor, approved unanimously. Motion by Ginny Kent, seconded by Ellen Dellostritto to authorize payment for utilities and postage in 2020, approved unanimously.
DISCUSSION ITEMS		
By-law Revisions	Ginny Kent reviewed proposed revisions to the By-laws. Noted: establishment of an Executive Committee consisting of five members: President, Finance Officer and three others; can absorb Personnel Committee. Governance would combine Policy, Board Resource, and Nomination.	

The meeting was adjourned at 6:08pm on a motion by Ginny Kent, seconded by Russ Harkins, approved unanimously.

Next Regular Board of Trustees Meeting: February 25, 2020 5:30 pm

Respectfully submitted, Russ Harkins, Secretary