

Seymour Public Library District Board of Trustees Meeting via zoom

Date: July 28, 2020; The meeting was called to order at 4:05 pm

Trustees Present: Russ Harkins, Larry Liberatore, Meg Vanek, Nancy Karpinski, Joe Runkle, Ginny Kent

Trustees Excused: Ellen Dello Stritto, Dawn Taylor, Jim Hanley

Staff: Lisa Carr, Dixie Warner-Webert

Agenda Item	Discussion	Action Taken/Next Steps
CONSENT AGENDA		
Minutes 6/23/2020 meeting July 2020 Director's Report Committee Reports: Finance 7/20/20 Building 7/16/20	Governance Committee report added to consent agenda	Motion by Russ Harkins to approve the Consent Agenda, seconded by Joe Runkle, approved unanimously.
Agenda Item	Discussion	Action Taken/Next Steps
ACTION ITEMS		
Finance June 2020 Financial Statements June 2020 Claims paid 2020 Budget Summary	Joe Runkle reported 2020 budget still doing well, in a good position, 2021 budget process started.	Motion by Joe Runkle to accept the June 2020 financial statements and claims paid, seconded by Ginny Kent, approved unanimously.
DISCUSSION ITEMS		
Re-opening: updates/next phase	Lisa Carr reported that during the first week (July 13) that the lobby was opened, 532 customers picked up holds. Starting to loan out items to other libraries. There have been no problems with compliance to the Covid regulations. On the staff side, change is hard and staff need time to settle especially when change is so frequent. Big question is how to open the rest of the building to customers. Next phase is in early September: metered access.	
Construction Updates	Larry Liberatore reported that the Building Committee met; Children's Room renovation design is proceeding, progress drawings will be available for review. Documents out to bid in November, contracts awarded in January. Expect a 4-5 month construction period. Still ok with our grant. Lisa is working through construction grant cycle. She will be applying for Finger Lakes money for the roof. Estimate on the roof: 800,000-850,000. At the August Board meeting Lisa will need Board President signature, a Board Resolution and Foundation assurance that funds are available for the 50/50 match.	
Election/Referendum 2021-planning	Ginny Kent reported that three Trustee positions will be open at the end of December. Public hearing in September with elections last Tuesday in October. Pick up petitions first week in September, need 10 signatures.	

The meeting adjourned at 5:01 pm

Next Regular Board of Trustees Meeting: August 25, 2020 4:00 pm via zoom

Respectfully submitted,

Russ Harkins, Secretary