**Voices of Cayuga County Oral History Program Summer Intern**

**About Voices of Cayuga County:**
Voices of Cayuga County is a local oral history collecting and archiving project coordinated by the Seymour Library and the Cayuga Museum of History and Art. The project’s primary focus is to actively seek out the stories of communities that have traditionally been underrepresented in our collections. These include, but are not limited to, African American, Latinx, LGBTQ+, and immigrant communities. Through this project, we are working to create a culture of story-sharing in Cayuga County and an accessible database of local oral histories that accurately represent our diversity and how that diversity has impacted Auburn and Cayuga County’s history.

This project continues to improve accessibility to our organizations by emphasizing that we are, in fact, public institutions in service to all within our communities. By coordinating this project around increasing representation and focusing on individual stories as history, our hope is that the community will become more directly engaged with their personal connection to and their role in history.

**Internship Summary:**
The primary purpose of the internship will involve developing the skills and best practices of oral history interviewing, transcript preparation, and archival preservation and access, while helping to continue this oral history collecting initiative for Auburn and Cayuga County. Tasks will include contacting and setting up online interviews with members of the community; drafting interview abstracts and topics lists; successfully recording and carrying out video interviews; transferring, editing, and converting interview video files; and transcribing the interviews. The intern will receive training in oral history interviewing; and coordinate, plan, and complete at least ten 30 - 40-minute interviews. The intern will work remotely or from the Cayuga Museum, depending on the COVID-19 situation during the summer.

**Qualifications:**
- B.A Preferred (with priority given to degrees in History, Public History, Museum Studies, or Library Sciences)
- Experience collecting oral histories is a plus
- Ideal candidate will have experience working with diverse communities
- Familiarity with online meeting platforms and video editing software preferred
- Excellent written and oral communication skills including phone use
- Excellent organizational skills, self-motivation, and time management are a must
**Terms of Internship:**
15 hours per week for 8 weeks from June to July (total of 120 hours). $16 per hour.

**Supervisors:**
Dori Gottschalk-Fielding, Coordinator of the Seymour Library’s History Discovery Center, Auburn, NY

Geoffrey Starks, Director of Development and Outreach at the Cayuga Museum of History and Art, Auburn, NY

**To Apply:**
Please send a cover letter and resume plus two references and a one-page writing sample to Dori Gottschalk-Fielding (dgfielding@seymourlib.org) by 5 PM February 26, 2021.