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SPEAKERS

Ginny Kent, Nancy Karpinski, Multiple voices, Meg Vanek, Larry Liberatore, Lisa Carr, Russ Harkins, Joe Runkle



Larry Liberatore 00:05

So welcome everybody. Here we are another fantastic zoom meeting. I don't know if this is ever going to change. It doesn't seem like it in the in the near future anyway.



Lisa Carr 00:21

I'm waiting to hear the governor. So the governor had extended executive orders that allowed boards to meet virtually. And I think it's extended to August sixth. So we'll have to see, you know, whatever the regulations are, but I think it's your right, Larry, I think he's going to extend it again.



Larry Liberatore 00:46

Oh, yeah. I mean, I, and this tends to become the norm now more more often than not, so. You only the only time I have trouble with this is when, when I have my extended family online, and there's just as many people and everybody's talking at once. I can't understand what the heck's going on. But anyway, alright, so we have one addition to the agenda, and that is the Governance Committee, meeting notes. And that was suggested that that become part of the consent agenda. Is that correct?

L Lisa Carr 01:26
Yes.

L Larry Liberatore 01:27
So, given that with the consent agenda, including all that we have listed plus the Governance Committee, looking for an approval. Motion to approve the consent agenda.

R Russ Harkins 01:42
I'll make the motion.

L Larry Liberatore 01:44
Okay. Russ. There, Joe, you're on mute. And Ginny's on mute. Did somebody second yet?

J Joe Runkle 01:55
Joe will Second.

L Larry Liberatore 01:56
Okay. Joe will second. Okay. All in favor then?

M Multiple voices 02:03
Aye

L Larry Liberatore 02:06
Carried. All right. action items. We have some news and some reports from the Finance Committee. There was the financial statements to begin with.

J Joe Runkle 02:21
Yeah, I guess, to Ellen not being here. Let me pitch in. We reviewed both the p&l and and other statements and the June claimed all this for June. We reviewed them talked about them and everything was approved. Our 2020 budget summary basically in a nutshell, and we are doing we're doing fine. We are we are still in a good position. But budgetary wise

for 2020. We started to review the 2021 budget. And we'll obviously continue doing that in committee and then bring be bringing it to the board later Later in the year. Lisa I know discussed that. Since our staffing or our expenses are the highest expense that we have and she's, she's looking into that to see what recommendations she may think of that might be might be needed. So all in all it was a good finance committee meeting. Not nothing outlandish came out of it. So I'll make a motion that we accept the June p&l budget statements and June claims.

G Ginny Kent 03:58
I'll second. It's Ginny.

J Joe Runkle 04:02
Any, any discussion? Anybody?

L Larry Liberatore 04:05
Okay. All right. All in All in favor?

M Multiple voices 04:11
Aye. Aye.

L Larry Liberatore 04:12
Opposed, posed and carried. Okay. Is there any note? So you do have the you did have the 2020 budget summary? And I mean, it seems like we're still on track for the most part.

J Joe Runkle 04:30
Correct. We are with even with everything going on with that expensive for the COVID situation.

L Larry Liberatore 04:39
Yeah. Well, that's, I mean, that's, that's good to see. I'm glad of that. Any any comments about that? Any any thoughts about you know, looking ahead, we're still we're still okay. Looks like



Joe Runkle 04:55

Yeah, no, we are we're still okay. And really not much discussion on Any changes or alterations we need to make this year? Right? The same thing. Okay.



Larry Liberatore 05:08

So as you said, just likely to be next year.



Joe Runkle 05:12

Yep.



Larry Liberatore 05:13

Okay. And you're working? Good, good. Good idea. All right, good. All right. Then we have reopening updates. And that, of course, is always at the forefront now. So, Lisa, I guess you can give us a kind of a rundown on where we stand so far.



Lisa Carr 05:32

Sure. Um, we, I just ran some numbers the first week, so we opened our lobby to pick up holds on July 10. But if I don't look at July 10, or June, July 11. But I start with the following Monday, we had 532 people that came through the doors to pick up their holds. Yep. On a busy day, normally, like a busy Monday, we would see between four and 600 people a day on a Monday. So to have 532 people for a week was it's good that they were coming in. But our you know, our numbers, of course, are low, I think it is ticking up. I ran it for that week of the 13th. And then the following week, so it looks like there were 30 more people, we are now filling holds from other libraries, and I just got off the phone with Finger Lakes, I'm starting the 17th, we're going to be getting deliveries three days a week. You know, we're the second busiest library in the system. We in a normal year, we typically loan out about 8000 items to other libraries. So that's that's a lot we have. Our holds list yesterday was about 16 pages, and it's about 20 pages today. And I'm I actually called Finger Lakes, because we're still only doing the single delivery on Fridays. And I don't know, we already have 10 bags to go to Finger Lakes. And that was as of this morning. So by the time we get to Friday, I'm worried we're gonna have so many bags that Tom, he has to manage the weight limit for the van, and he might not be able to pick up all of them. So Sarah is gonna check back with me tomorrow and see if Tom could come in and just do an a second pickup this week, just because we have so many holds that are going to other libraries. But people are happy, we really haven't had any problems with people wearing,

you know, we're asking people to wear masks, there hasn't been a kick up at all, mostly people want to know, when they could come in the rest of the building. That so that's really what we have to work on. Now. What does that look like? on the staff side of things, you know, there's a lot of change, and and people having to react to changes all the time. So, you know, today quarantining is 72 hours, but tomorrow, it's 96 hours, or, you know, this little change, it just changes the procedures. And it's a lot to ask people to keep balancing that. So I really like to spend the next two or three weeks just maintaining and and the other part of this is that we have two teams. So we have a group of people that work together every other week, Team A and Team B. So you know, you you would work this week you get used to what's happening, then you're not here for a week. And then you come back. And there's extra changes, or you know, so there's all this instead of having one delivery week, we're gonna hit it by the time this group comes back, well, three deliveries a week. So I just think we need a little bit of time to settle and shore up all of our procedures. And then, you know, keep looking ahead to Okay, how are we going to allow library customers to use computers? How are we going to open the building? Where are we going to quarantine materials? I don't think we're going to be able to keep doing it in the old lobby. So that's part of how I think about reopening

 Larry Liberatore 09:55
physical space.

 Lisa Carr 09:57
Yes,

 Larry Liberatore 09:57
they will be a challenge. I know that we spoke about that a bit in our building committee meeting. And you you do have you do now have storage space, because you're because specifically down the mantle. So that's a climate controlled space. There's a lot of other considerations in terms of furnishings, because you're going to not allow people to be lounging, or at least not as closely as they might typically be. In fact, I think as I understand it, right now, you're intending for people to sort of minimize their stay in the early part, so that they're not, they're not picking up, say, a book or some other magazine or newspaper, you don't even have newspapers. And just sitting and lounging? Well, I suspect that's the reason, a big reason why your numbers, you know, even though you know, for a week, it did what you would normally do in a day, you're not getting that kind of traffic, but people are just, you know, they want to come they want to sit on the internet. You know, they want to read in the library, they need a quiet place to study, and

so on, and so on. So all of the opportunities are not in that dimension, you're not having a lot of programs. So,



Lisa Carr 11:20

right. We did have a team meeting yesterday with department heads, and Jill is our Youth Services Librarian, and Jackie is our community. I don't, I don't remember what Jackie's exact title is. But she does all of our programming for adults. And she coordinates all of those programs. And both Jill and Jackie have a lot of reservations, they feel really uncomfortable with the idea of holding programs in house. Jill, definitely for the children's room, she says she just doesn't see how she could do that. Kids are really hard to work with to make sure they maintain the the distance, there's a chance that, you know, maybe we might end up doing an in person program for adults. But definitely, you know, October November, not right away, and seeing what the regulations are. But we still are can only have 50% capacity. So we have six feet distance and 50% capacity. So



Larry Liberatore 12:37

you don't have large open spaces. So that



Lisa Carr 12:41

right



Larry Liberatore 12:41

outside the fireplace room, clear out all the furniture.



Lisa Carr 12:45

And even if we even even if we did that, then how how do people browse the collection, it was one thing when we did that before, but now it's even a bigger issue. So we are looking at what kind of interactive opportunities we can we can do the make and take kits that that the children's room staff put together were very popular, very labor intensive, but really popular. A lot of families are just so tired of this, you know, another thing for their kids to do online. So they like the idea of picking up something physical and having kids do it. Not necessarily having to watch another video thing. So we were talking about about that. And we were also talking about could we do that kind of a thing for adults, some kind of our craft programs for adults, we're pretty popular. So, you know, could we do make and take so that everybody's trying to think about how do we do a a better job

at switching to this virtual world.

L Larry Liberatore 13:58

I think that's a great idea. I just YMCA newsletter is just keep you know, there, they just started a program where you can you can borrow a fitness kit, essentially assigning weights and whatever you can carry, you know, equipment from the Y and you get that for a week, and you can and then they give you a video and instruction and so on and, you know, do your own workouts. So I think that's a good that's a good idea. You can do things that let kids and adults all of us do things. You know hands on I think that's really good.

L Lisa Carr 14:39

We've been trying to promote our discover kits we've had them for a couple of years now both are learning backpacks for kids, but then our discover kits for adults. We are going to try and focus homeschooling highlighting our homeschooling resources and Trying to have some maybe question and answer. Live Stream kind of a thing because there are a lot of parents that are really wrestling with, are they sending their kids back to school? I'm hearing it from all different. All different friends it not just in Auburn, but in the central New York area. The the schools have not released I think Cato Meridian has released their reopening plan, but the other schools haven't. But I'm just I think there's a lot of people that are going to be homeschooling.

L Larry Liberatore 15:36

Auburn right now. Because we got a phone call today about Auburn is going on an A, A B schedule. So the A's go in Monday, Wednesday, the Bs go in Tuesday, Thursday, and then Friday, everybody's virtual. So in other words kids are going in two days a week and the rest of the time.

M Meg Vanek 16:01

What do they do?

L Lisa Carr 16:05

The rest of the time? What do they do? Well,

L Larry Liberatore 16:07
no. That's I'm saying I mean,

L Lisa Carr 16:11
so what can we do? So that's something that we're really focusing on? How can we support? How can we support families and parents in this new environment? And I think we'll be seeing a lot more programs out of that. And they and again, not just virtual, but also what physical interactive things can we provide, at the same time, even ready to shut down at any minute? Because

M Meg Vanek 16:40
we might have to

L Lisa Carr 16:41
Right so.

M Meg Vanek 16:43
Lisa, have you talked about doing anything outdoors, on the library grounds or any other spaces that might leak into the library?

L Lisa Carr 16:53
We did. We've have talked, well, we haven't talked about other spaces, we've talked primarily about our space. And Jackie and Jill both feel really uncomfortable, even with outdoor spaces, if you're doing children's program, keeping people, you know, spaced apart. And the other thing is just people walking by and joining in. That's kind of hard to control. Even if we have registration, and we have the right number of spaces. And you know, it's all out there. Jackie, I think is a little bit more open to that. And she's been talking about trying to do maybe a meditation group, because we've had, that was our very popular our chair yoga and meditation groups were were super popular. So we're

M Meg Vanek 17:54
using the Y as a model, I just tried one of their outdoor classes over at the Skaneateles. Y actually today. And it were pretty well, I mean, you go in and get your temperature taking

you sign up for a waiver, where they check you in time and all this stuff. So it takes a little longer to check in. And they were able to kind of do it, you know, behind the Y they limit the number and it was nice to do something live, you know, it was adults not children, although they're running children's programs as well. So I just was curious if that have been talked about, but



Lisa Carr 18:26

yeah, it's been we've been talking about it because our grounds are beautiful. Thank you, Dixie.



Ginny Kent 18:32

They are gorgeous. Oh my god.



Lisa Carr 18:35

It's beautiful. So, you know, how can we use it? And I'm, I'm really listening to what the people who do that are telling me and why they feel uncomfortable. I'm open to it. So



Meg Vanek 18:54

Thank you.



Lisa Carr 18:55

You're welcome.



Larry Liberatore 18:57

Lisa, I just had one question about the teams. You're saying there's their two teams, and they they're on site every other week. So are those teams getting the same hours total that they would normally get in there.



Lisa Carr 19:13

No. So if you the week you don't aren't scheduled to work you can collect unemployment.

L Larry Liberatore 19:25
Okay, that was my that's what I was asking.

L Lisa Carr 19:28
And, and the hours even on the week you work or not what they work.

L Larry Liberatore 19:35
Okay.

L Lisa Carr 19:36
Because you just were open less hours. And that was a part of my conversation with Sarah at Finger Lakes. So we used to be open 57 hours a week. We're half that now. But I I just don't at this point in time. I you know, I don't see that we can be open from 9am to eight pm Monday, Tuesday and Wednesday. Yes, we're busy the two to seven that were open. But I won't have enough work. Because we don't, we just don't have enough foot traffic. So it's that balancing act, I do have all employees doing professional development. Every person does approximately two hours a week. And in hopes that we're getting to a spot where everybody will be comfortable with the some service called readers' advisory and then, and then maybe I'll have extra work for people to do, because we're going to offer this new service of we'll select books for you, or we're going to do a home bound delivery service. But that's very labor intensive. So that's the point of having everybody do this training.

L Larry Liberatore 20:58
In terms of

N Nancy Karpinski 21:05
Lisa.

L Lisa Carr 21:07
Yes,

N

Nancy Karpinski 21:08

Sorry. Going back to the staff, I know, we started jumping from one thing to another here, in terms of you know, how to use the spaces and how to get people in. But I was thinking about the staffing earlier, because you mentioned that it's difficult. I thought I heard you say it's difficult in ways that you hadn't anticipated?

L

Lisa Carr 21:30

Yes,

N

Nancy Karpinski 21:31

Is that correct?

L

Lisa Carr 21:32

Yes. Yes, it is.

N

Nancy Karpinski 21:35

Could you just expound on that a little bit more? And is there anything that we can suggest we can do to help? I mean, is the staff nervous about having people come in and being around them? Are they uncertain about what their duties are? Are they nervous about learning? The cross training, I know that you're trying to do a little bit of,

L

Lisa Carr 22:02

I think it's cross training. And I think it's just a constant change, like minute changes, you know, so we, you know, in the past, your job was pretty well defined. That's what you did, and now we don't actually have a children's room anymore. The children's room staff never had to give her a library cards. But now, Kathy Kirk was one of our children's room staff. And now she's on this rotation. And she has to give out library cards. So that's like a new thing for her that she never had to learn. It's and so everybody has to everybody's like, on that constant alert. Do I? Do I have to tell people who wear their mask like this? Do I have to tell that it has to go like this? And, you know, there's there's that we doing? How do I approach people? So there's that level, I think that has to do with a pandemic of what what do I say? Even if it hasn't happened? If somebody how do I prepare myself to have? Yeah, confrontation? So I think that's the level of nervousness. I haven't. I haven't felt the people are worried about our procedures or cleaning or about allowing people in the

building. I feel like that's been okay. It's mostly what do you expect me to do now? How do I do this thing? I've never done this before. This is a new way of doing things. And then not only is it a new way of doing things, I'm going to slightly change it every day to react to whatever the circumstances are. And so it's just very unsettling.

N Nancy Karpinski 24:04

So that means that's taking a lot of your time and dealing with everyone's issues, whatever whatever they are.

L Lisa Carr 24:15

Um, yes, I am definitely feeling Danette not being here. Danette was a much better person than I am. And so I am working with Jill and Leigh to redesign like, how do we what do we need to do how what are the holes? How do we redistribute these duties? what works best? And I really think the sooner we get to that I'd really like to work like have that in place. September ish. You know, I have I have a staff training staff day two staff days because I have to split the time apart and and say oh, Okay, here's our here's our new structure. And I, I think that that'll make a difference. And one of those changes is having administrative support.

N Nancy Karpinski 25:13

Right, right. Right. Everything very essential. Yeah. Okay, thanks.

L Lisa Carr 25:22

You're welcome.

L Larry Liberatore 25:27

So just just to recap, in terms of phasing, we're looking at the next phase, which is what the

L Lisa Carr 25:38

Metered access service level D.

L Larry Liberatore 25:41

Yeah. Which is, which is outlined in the attachment that you gave us. You're looking to do

that sometime in still in mid September. Is that correct? I would like to do it in early September. Okay. I mean, sooner is better if everyone's comfortable with that, but but not any. Not, not in August. So, early September, if if trends continue the way they're going, the protocol is pretty well outlined in the, in this attachment. So we're, unless, you know, anybody has questions about it. You know, I don't know that we need to go through the item item by item. Just in general, you're not going to encourage people to hang out the library. Right to basically, you know, I mean, not, you're not ushering people out the door, but you're also not encouraging them to pull up a chair and camp out for hours,



Lisa Carr 26:49

Right.



Nancy Karpinski 26:53

So you can remove all the chairs



Lisa Carr 26:56

Right now they are pretty much stacked in the fireplace room. I had Bill do an inventory of all of our furniture. So we can we can look at that, like what can we put in storage, you know, to so we have more room to move around? Are there things specifically in the children's room, that we're not going to be keeping the children's room furniture, because everything is included in the grant?



Nancy Karpinski 27:29

Right



Lisa Carr 27:30

So you know, what could we sell or donate rather than store it? So that'll be coming up in the next few months trying to work through all the furnishings in the children's room. But there's there's, we have a lot of tables like a lot of tables. I'll share the inventory with you not I'm not talking about the historic architect designed tables, not those but all those other 1972 tables.



Larry Liberatore 28:10

Anybody have questions about the reopening next phase?

G

Ginny Kent 28:16

I'm just absolutely Gabs gobsmacked, I've been watching a lot of antiques roadshow, gobsmacked at how much detail you have in here. And I know that you had a template you've been looking at, but you're really applying it to this place and breaking it down. So I hope even though the staff is in a lot of anxiety, about a lot of things, I hope this is somewhat of a reassurance to them, that it's right there to look at and go back to and build on. But it's a lot.

N

Nancy Karpinski 28:51

Right.

G

Ginny Kent 28:51

Oh my God.

L

Lisa Carr 28:53

It is a lot. But I think I think everybody's good. You know, everybody has has input into it. Before we started the lobby opening, we actually, you know, as part of our staff training, we actually acted it out. You know, it was like you're a greeter your customer, you're a desk person, okay, let's walk through it. What do you do see problems? Okay, let's tweak it. So we we have been doing that right along every week. It's like, Okay, what worked this week? What were the big bottlenecks? What didn't you understand? How do we fix it? And then we have a person in charge team leader for each shift, and we're trading off to yesterday was my day today, Jackie, I'm like, hey, Jackie, we didn't have time to do the shelving yesterday. Here's what I found. Um, here's what worked really well. Here's, you know, somebody needed help with this. So it's just an ongoing learning.

G

Ginny Kent 29:59

Well, I I noticed there's one thing you've got highlighted, because you have to have a mask and gloves. And it's going to be hard for people to remember to stop when they're helping somebody at the computer and put their gloves on, before they approach them. So you've even got that word, I can easily see somebody asks you a simple question, and you just kind of wander over and forget.

- L** Lisa Carr 30:27
And I am not requiring people to wear gloves, because I'm just not requiring it. But I tried it really encourage if you choose not to wear gloves, wash your hands, you touched this wash your hands, well, because we you know, especially at the circ desk, the sink is right there.
- G** Ginny Kent 30:49
Very good.
- L** Larry Liberatore 30:52
Views of an sanitizer and so on, it will be pretty frequent as well, you get in those great big gallon things.
- L** Lisa Carr 30:59
Yeah, yeah, we have tons of that. There's a lot of people that have skin conditions, the chemicals are really harsh, being aware of that. And so whatever works for you, I'm not going to tell you, you know, if you know that you can't do that and who has allergies and who there was this one woman who used to work here a long time ago who had multiple chemical sensitivities, and I am so glad she's not here, because that would be that would be really hard right now. Like, how would I work through that? So?
- L** Larry Liberatore 31:37
Okay. Okay, we're ready to move on to the construction updates. I can tell you that the building committee met, and we had a couple of different items on the on the list. So they're included in the minutes. But just to recap, the children's room renovations, that design is proceeding. And we're expecting that we'll have at least a couple of times during the period while they're in production, to have progress, drawings progress set so that we as a committee and anybody who's interested actually can can look at them and comment and such. Paul and Lisa Mays are coming to Auburn in August.
- L** Lisa Carr 32:37
Yes. It's a Tuesday. Like, I could tell you exactly what day.



Larry Liberatore 32:44

It's the second week of August. But anyway, we're looking to do is to get the construction documents out to bid in November. We should receive any bids, you know, in probably mid December, and be able to award contracts so that a contractor can then begin mobilization sometime in January. I think it's a three to four month construction period. And I haven't heard anything different.



Lisa Carr 33:18

Paul had said he anticipates it would be done by the end of May.



Larry Liberatore 33:23

Okay. All right. So maybe four to five months. Okay. All right. But well, I mean, yeah. Okay, that's good. That's good. All right. So things are proceeding and everything. We we understand that everything is still in place for the grant that we were awarded. We have not received an official official notification from the state, but to our knowledge, everything is proceeding. Once we do receive an official notification, there's 180 days, calendar days in which that project has to be completed. But because of COVID, that date has been extended. So I think we're all still okay with everything is as far as we know. Anything to add to that, Lisa?



Lisa Carr 34:17

Nope.



Larry Liberatore 34:18

Okay. Well, Lisa is putting together working through the next construction grant cycle, the 2020 and 2021, New York State labor library, construction grant amounts to for our Finger Lakes 350,000. And so we're going to apply for a portion of that. We are one of two as we think right now libraries that if that intend to make go to finalize an application The two projects that are on the table one is the West lobby renovations, which we are really happy with happy to do. But the other one and the more critical one, I suppose it certainly is the is a roof replacement. So, as a result of that the building committee agreed that we should pursue the grant with the roof replacement project in mind. We received an estimate from jnb installations, they're a roofing company out of Skaneateles. So as part of the grant, we have an estimate from them. It's somewhere in north of 800,000, the exact number 800 850. And I think we're looking for a 50/50 match. In the meantime, I've also asked, Bell and Spina, and I didn't haven't told you this, Lisa. But I've asked Bell and

Spina to come to get back to us with a proposal for doing the work. Dan called me a couple days ago and said that they are because of everything that was paused and now everything is moving forward, that they're really booked and probably won't be able to do anything for us until after the first of the year. So I think it's a question of, you know, do we wait for them? Or do we reach out to other firms with the report in hand, and then, you know, go from there. So it might be worth exploring other other proposals in addition to the Bell and Spina of the Bell and Spina proposal?

L Lisa Carr 36:55

So one question I would have Larry is, is about the timing. So we submitted by September 1, Finger Lakes reviews it and send it to their recommendation to the state. And if they recommend that we get \$300,000 out of their pot that goes to the state. We still don't know like most years, I'm okay with that. You know what the state will get back to us and tell us in June, what we'll get. But this year, that money i think is not as yet right now, today, it's still there. You haven't heard differently, but I would feel very uncomfortable. Starting, you know, a project without hearing that from the state unless the board is okay with you know what, we might not get that \$300,000. So, is it a problem? To, if if Bell and Spina isn't available until 2021?

L Larry Liberatore 38:08

I don't think it's a problem. No,

L Lisa Carr 38:09

because we won't, we won't hear from the state until, unless they tell us they're cutting it, but we probably won't hear until June.

L Larry Liberatore 38:21

Right

L Lisa Carr 38:21

Like even now, for last year. We haven't gotten an official word we should have heard in June. But last year, we didn't hear until October for the IDEA Lab. So I'm thinking we're gonna hear in October for the children's room. So I just think we have

L Larry Liberatore 38:39
we have time,

L Lisa Carr 38:40
we have time. Yeah,

L Larry Liberatore 38:41
we definitely have time, I know that what we wanted to do originally with this project was hit the roof bid, and sometime in, in in late winter, and then start construction. But that was one we had a lot more assurance of our financing. And we're a finance company. So yeah, I think it's okay to wait, I told Dan, it was okay to wait, and that we weren't thinking we would want to proceed right away at any rate. So that but he did he did. I mean, I think I think it would be best for them to continue because they did all of the work to begin with. So they know the project better than any other. And so we can, we can keep keep them in the loop and we'll see what happens in about now about four months by six months.

L Lisa Carr 39:42
So the other part of the roof project is Nancy. So

N Nancy Karpinski 39:51
you mean the foundation, right?

L Lisa Carr 39:54
Right and and and I am going to need Whether well there's two parts to it one, Larry did a fabulous job at doing the SHPO submission. So that is the key right there waiting to get if SHPO says, Sure, go ahead. And well then Okay, we could go ahead. And if they say no, well, then we'll do the West lobby, because they're not going to say no to that.

N Nancy Karpinski 40:24
Right.

L Lisa Carr 40:26
But regardless, I do need permission from the foundation to do the lobby if we do the lobby, or the roof if we do the roof. And then there's the whole financial part as well. Right.

N Nancy Karpinski 40:50
So, so as I'm sitting here, listening to this, and I mean, not, it's not the first time I've heard it, but you know, you sort of have to reconstruct everything. Or at least I do every time I hear it. I guess for me, it's, you know, what comes first? What, what do we need to have in order for the foundation to really take a look at all of this? Well, the, we have the Bell and Spina report. And now we have an estimate from the contractor. Right, Larry?

L Larry Liberatore 41:34
Yes.

N Nancy Karpinski 41:36
So what So? So what so Bell and Spina, would be doing what? I guess I'm

L Larry Liberatore 41:43
sorry. Okay. Bell and Spina has only is only done conceptual. And they've done the research, right? They know what's there. And they have an idea of, you know, how they how they would go,

N Nancy Karpinski 41:58
right. And we have that report,

L Larry Liberatore 42:00
right? So their next step would be to develop drawings from which contractors would offer a bit, right? So those drawings will take, I don't know, two to three months, maybe once they get started, in order to finish. And then once they finished, then there's, you know, at least a month of bid, bidding, a bid period. And then after that, we decide, you know, we've received the bids, and then and then decide awarding an award of the contract. So if we back track, and we say, Well, alright, if we don't hear from the assuming everything's a go, and we don't hear from the state official notification from the state, until, say, June

next year, maybe we target September, construction period, some something like that. And then we back up from there and decide, right, and then we pay, you know, August and we have Bell and Spina being a start work in April or May.

L Lisa Carr 43:17
So what you were talking about Bell and Spina being doing those bid documents. That's what Paul Mays is doing for us for the children's room. That's \$48,000.

L Larry Liberatore 43:33
So that

N Nancy Karpinski 43:36
we can anticipate the expense for the roof would be a lot more,

L Larry Liberatore 43:41
I would think would be you know, if it's an \$800,000 project, I would guess, say 80,000. thereabouts might be the fee

N Nancy Karpinski 43:54
just how much I'm sorry, I'm

L Larry Liberatore 43:56
about 80,000, maybe 10%.

N Nancy Karpinski 43:59
Okay.

L Larry Liberatore 44:00
And it's just this just a guess at this point. Because there's a lot of detail involved. And, you know, in in the removal and repair, there's the skylight, there's Mason masonry repointing, there's the, some of the rafters need to be stabilized. So there's there's a lot more than just

a flat roof. So that would be my guess. And I think that regardless of whether or not we get the grant, I think we've all agreed that the roof needs to be done. And so even if we give the thumbs up to, you know, the architect to proceed, say in April or May, we'll have the documents one way or another, and different ways to finance because the state grant falls through then. Then we have to find another way to finance it, but I think we've all agreed The meaning the trustees and the foundation, that this is something that absolutely needs to land.

L Lisa Carr 45:18

So what I need at our August meeting, I need, that's the last board meeting the district has before we I have to submit the DLD grant. So obviously I'll send out, whatever, you know, if we hear from SHPO, where, you know, you'll know which way we're going, and I will send information on both the roof or the lobby depending. But I need the board president has to sign a bunch of paperwork, the board has to have a resolution, I need permission from the foundation so,

N Nancy Karpinski 45:57

like we've done before,

L Lisa Carr 45:59

right. I need the assurance that the funding is there for the grant match. So So I just want I just want you to be aware that this is coming in the next six weeks.

N Nancy Karpinski 46:15

Yeah. Yeah. So we'll have to, aside from this meeting, Lisa will have

L Larry Liberatore 46:23

just one question about the grant. We think that we think the other the other library, the Aurora library is only asking for 25,000. I mean, do we do we just say Okay, so then we're going to ask for the remainder, even though our estimate is more than that. And, and then we just simply need to say we as you know, the foundation will match that 325. Was that correctly? So



Lisa Carr 46:57

I think you have to say that you have the money for the project.



Larry Liberatore 47:03

Alright, okay. Okay. I asked jnb installations, by the way to be conservative in their estimate. A lot of what they did was to base it off of what they saw in the report. But the report had such a wide swing in it was somewhere between I don't have the numbers, but 479,000 to almost 900,000. That's, you know, so so we're trying to be I think we're trying to be conservative. Whatever it is, you know, we're gonna, we're gonna have to design to that number. But okay, so Lisa you'll work with with the foundation on getting, and Nancy, you work on getting the assurances.



Lisa Carr 48:00

Yes. So we will be talking. And I'll, as soon as I hear one way or another from SHPO, because that's an important part of this discussion tree, then then we'll know.



Larry Liberatore 48:15

Yeah, I think the go in last week, I don't remember when we did.



Lisa Carr 48:18

We simply submitted it on Thursday.



Larry Liberatore 48:21

Okay. All right. So. Okay. Any further discussion, questions about any anything that we're looking at here? One of the things I will say is that Mays, you know, will be still giving us an estimate or get they have given documents to Bouley associates.



Lisa Carr 48:51

Right, I have to follow up with Don, because I haven't gotten that. So we don't even know what the quote is, but he's on my list.



Larry Liberatore 48:58

All right. So so if you need some help, I can call on them too. But they're providing us an estimate with the with the West lobby based on schematics that that, you know, Paul and Lisa put together so we'll have that number as well moving forward and, you know, we'll we'll spend our money somehow or another. Okay. Any, any further discussion? Anything that we need to talk about with regard to construction updates, construction? Questions? Hearing none. Then the final item on the agenda is the referendum. And Lisa, we have some seats coming up in in the election.



Lisa Carr 49:55

We do so Ginny probably has more information at hand.



Ginny Kent 50:03

So I can just go over, I don't know if you've had a chance to look at the minutes from the Board Governance Committee meeting. So we have three trustee positions. First and on December 31. And it's Auburn, one in Auburn, one in Sennett one in Owasco. And that's Jim, Joe and Meg. So I'm sorry about the feedback. I don't know if others can hear it. But when it's doing that, anyway, um, so we don't have the date written down here. Lisa, we had talked about a tentative date for the election, just remind me what that is? Where's Lisa?



Lisa Carr 50:59

it's usually the last week, the last Tuesday in October. I did email our lawyer, Alan to find out about the rules around an absentee ballot. But also, we've always had our budget referendum where we ask taxpayers to vote on an increase to the tax levy, which is a part of a budget. If we don't, we're not going to ask for an increase to the tax levy. Do the taxpayers still have to vote on our budget? So that was just a weird thing that I'm not sure of. So stay tuned for that part.



Ginny Kent 51:46

They probably do. I bet you they do. I mean, I'm thinking it wouldn't be any different from a school or from a school district, you still have to approve that money when people's money is being spent. So I'm guessing you will, you will have to



Lisa Carr 52:02

whatever the rules are. So from Tuesday,

J Joe Runkle 52:05
yes. They're speaking from experience. Yes.

L Lisa Carr 52:09
Yes.

J Joe Runkle 52:10
Exactly. Like Ginny said, since the the taxpayers money is being spent for something, it has to be approved. Through donor pledged budget.

L Lisa Carr 52:19
All right. So, um, so I think we're still on target for the end of October, then. And then I would I think I do have to have a public hearing in September, if 50 days before the vote. Um, so I will work with Jackie to get those dates out to everybody. It's when the trustee petitions are available.

G Ginny Kent 52:52
Uh remind us of the petition process. The timing of it.

L Lisa Carr 53:00
It's usually the first week in September last week in August, first week in September, you have to pick up a petition, I don't know, maybe I can mail it to people, maybe I could make I don't I'd have to look at what the rules are. And then you need 10 signatures. And you usually have a two week period to get them back to us.

L Larry Liberatore 53:24
Okay. Remember,

L Lisa Carr 53:28
something like that.

G

Ginny Kent 53:33

So, we so one of the things that Board Governance Committee would like to do is to encourage interest in people serving on our board as a trustee and as we've talked about before, also, it's an opportunity to encourage people to serve on committees for another balance sheet. I don't know what it's gonna look like, next year, I don't I don't really know. We can always use help, but in terms of hands on, I don't know what that's going to look like. But one thing um, you know, we've had open hold, we it's been Lisa has had open houses before, where people could come in and just, you know, informally get a tour of the library, a little snack. So we're, we may be doing something a bit more creative this time to kind of push out there. You know, how important services and I believe a little bit, I may have some ideas. I do that.

G

Ginny Kent 54:39

Also, if you're running again, that would be awesome. You don't have to tell us today. I don't even know if there's a deadline for that but certainly is still an opportunity to get more people interested in it. I did compile a list. I haven't shared it with the committee yet but I'll shoot To the Board Governance Committee, I basically pulled together a bunch of boards, put their names in a Excel file, there's, like 100, 150 names, a lot of them are repeats, of course, but we could look at that as a board and help us think of other people. And it might be a matter of us actually calling people and saying, Hey, would you be interested in survey? So that will happen. Actually, now that I'm looking at the agenda, or the calendar, we have a meeting the end of August to talk about this. And maybe we should meet a little bit earlier, we want to get ahead of the time that people can pick up their petitions. So I'm going to meet August 29. It's hard to find a date. I know, Lisa, you'd have meetings like I trouble finding these days, because you have meetings like every night. So maybe you could ask for this meeting you could tell us what days you're available to talk to our board, or I mean, our committee. Anyway, so what else am I looking at here? And the for the vote? Yeah, so we'll get the date of the calendar and do it. Online backwards from that, and our committee will set up a meeting. And we will ask for help from trustees, but it's really help in finding names and nudging, helping us there. What else? What else on that, Lis?

L

Lisa Carr 56:47

I'll get the draft calendar of all those dates out you guys by the end of this week. So that, you know, working our way back from the last Tuesday in October, you know, when things would fall? I think that just helps to have that.



Ginny Kent 57:06

Yes. Yeah. And also, it'll be helpful to know about the absentee or mail in?



Lisa Carr 57:14

Yep.



Ginny Kent 57:15

That's gonna be that's something we have to do ahead of time, too. And that that has a cost associated with it?



Lisa Carr 57:21

Well, it depends on it depends. on whether I don't know, I'm waiting to hear from the lawyer. But, um, I'm not sure what the rules are around absentee ballots. I know that the school board the school board, the school district buys that. They have to pay for that list. But if we just I think we could because we conduct our own election, we might be able to say if you want an absentee ballot, this is the process without buying that list,



Ginny Kent 58:00

okay. Yeah,



Lisa Carr 58:01

sure. So I that's why I need legal.



Ginny Kent 58:05

Okay, that sounds good. Okay.



Larry Liberatore 58:09

All right. Anything else to discuss today? Yes, no.



Ginny Kent 58:22

I just want to say I appreciated the Treasurer's Report. It looks great. We didn't talk about

it, but



Larry Liberatore 58:28

yeah, good. Yeah. Yeah. Okay. Our next board of trustees meeting will be the 25th August 25 at 4pm