

SPLD Board of Trustees Meeting 9_22_2020

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SUMMARY KEYWORDS

election, foundation, absentee ballots, jackie, meeting, trustee, board, library, minutes, finance committee, questions, larry, absentee ballot application, october, ginny, lawyer, deadline, motion, building, mail

SPEAKERS

Ginny Kent, Dawn Taylor, Multiple voices, Dixie Warner-Webert, Jackie Kolb, James Handley, Larry Liberatore, Lisa Carr, Russ Harkins, Joe Runkle

-
- L** Lisa Carr 00:05
Okay, so I do have the agenda. And I sent out a revised agenda that would include in the consent agenda, it would include the finance notes, and the Board Governance notes. And also a correction to the minutes, which I reset. And so I just want to make sure that he saw that I had done that. Okay. Do you want a start? And Larry, we'll get here when he gets here.
- R** Russ Harkins 00:49
Yeah,
- J** Joe Runkle 00:50
yes.
- L** Lisa Carr 00:51
Okay. All right. So do I have an approval for the consent agenda?

 Joe Runkle 01:00
I'll move it. Oh, I'll second.

 Lisa Carr 01:05
Joe and Dawn.

 Dawn Taylor 01:06
I'll second.

 Lisa Carr 01:13
And then I need a motion too so that it will of the actual consent agenda. And then do I need a second motion to? Or is that a

 Joe Runkle 01:24
Is that the minutes

 Lisa Carr 01:26
are done. The minutes are a part of the consent agenda.

 Joe Runkle 01:33
Why don't we have the consent agenda show that we revised the minutes?

 Lisa Carr 01:38
Okay,

 Joe Runkle 01:38
corrected. And then we all approve it.

L Lisa Carr 01:42
All right. So Joe made that motion?

G Ginny Kent 01:46
I'll second it, Ginny.

L Lisa Carr 01:47
Ginny

D Dawn Taylor 01:49
See I told you, there goes one. That's Benny. Benny, don't go back by there again.

L Lisa Carr 01:58
Sorry. That's okay. He could do that. So in terms of Act, the Finance Committee met yesterday and reviewed the financial statements from August. And the finance committee did not review the claims because Ginny has been auditing the claims. Oh, I don't know. Do we do the motion separately? Or you think by now I'd remember. I think I need a motion to approve the financial statements from August 2020.

J Joe Runkle 02:37
I'll move

R Russ Harkins 02:39
I'll second

G Ginny Kent 02:41
Why don't you guys say your names after?

D Dixie Warner-Webert 02:44
Yeah.

M Multiple voices 02:44
Yeah.

L Lisa Carr 02:45
Joe made the motion and Russ seconded. Any discussion. All in favor?

M Multiple voices 02:56
Aye

L Lisa Carr 03:00
That was everybody, Dixie.

J Joe Runkle 03:06
I'll be right back.

L Lisa Carr 03:08
Okay. Oh, we can wait and talk about the claims because I think I need a second motion. But in the in the meantime, let's move to the appointment of an election chair. And I'm gonna bring Jackie. And, Jackie, you probably told the Board Governance Committee this information. But the background is I talked to our lawyer about how how do we run our election in the pandemic, right. And if people can't we don't we didn't know. Could we have people in the building to vote or not vote? So as you know, she always has to go back to what does our legislation say? And our legislation pretty vague. So then it had some things in there and somethings not in there. And then she went and looked at what the school districts do, what does other special districts do and came up with some information. So our legislation does say that we're supposed to have an election chair for each municipality. But we've never done that. I think that might have happened in the first election. When we you know, the votes were held in Throop and Aurelius and all of that, but as far as I know, we haven't done that. So since that hasn't been practice, the lawyer felt that having an election chair appointed by the board is where to the school district appoints the school district board appoints a clerk. The school clerk or, or the town, the town clerk. So that's really what we're going to be asking the board to appoint Jackie to act as the election chair. So Jackie fill in whatever I left out.

J

Jackie Kolb 05:14

I feel like you covered everything. Um, the election chair, pretty much does what I already do, um, gets everything organized for the election arranges all the details, um, gets all the legal ad set on time. Um, so now it would just be official. Um,

L

Lisa Carr 05:38

and we see, this is the first time we're talking about absentee ballots. And so that's what made this a little bit more. We had to be more official. And so the election chair's also responsible for receiving absentee ballots. Yes,

J

Jackie Kolb 05:55

yes, well, actually, right, yes, they're sent to me on they can be received at the main desk, received or recorded at the main desk, by library staff, but I handle all of the details and make sure all of the pieces that are there in play with that, but we did receive instructions from the lawyer that said that they can be received at the desk by any library staff member, and we just have to record when they came in. I'm working on detailed staff instructions right now. I have contacted Jacobs Press are printing our official ballot envelopes. So those should be ready. And the lawyers told us that we can have the ballots in the absentee ballot application and the absentee ballots available starting on September 28, 30 days before the election takes place. So we what we can do is we'll have absentee ballots available for pickup at the main desk starting on that date. We also were told that we can have a PDF or like downloadable form on our website. So people who are interested can can print that at home and fill out the form and bring it in and then from there we check. We'll have a voter registration list and we check that make sure that they're registered to vote for whatever district whatever trustee they're voting for. And from there, we give them an absentee ballot. And then there's a variety of other rules that we have to follow, which I did create. I just shared with Lisa updated timeline. So I can make that into a PDF. And Lisa, if you want to share that with everybody after the meeting, but it just has those deadlines for when we can start when they can be available the absentee ballots. How you can receive the deadline for requesting ballots by mail, the deadline for returning the absentee ballot application for in person pick up forms. And there's still a lot of little pieces that we organize with the lawyer and we're putting into process.

L

Lisa Carr 07:01

So, so I need I need a motion or resolution and I'm never sure what the difference is. One

of you parliamentarians might know that stuff. Appoint for the board to appoint Jackie as election Chair of officially.

G Ginny Kent 08:43
So I'll move that we appoint Jackie Kolb Election Chair person for the 2020 Library election.

L Lisa Carr 08:58
Perfect.

G Ginny Kent 08:59
That's Ginny

D Dawn Taylor 09:01
I'll second that. That's Dawn

G Ginny Kent 09:03
Dawn.

L Lisa Carr 09:05
Is there any discussion? Any questions? I mean, that's a lot of stuff.

G Ginny Kent 09:11
And I'm glad you're doing it. It makes sense. And I'm glad where we're doing this today. Thank you, Jackie.

L Lisa Carr 09:19
I'm going to just point out Jackie's really amazing with all the details. Really amazing. You know, she that's an asset. I'll send this out that follow these deadlines. Okay, so she's going to talk a little bit more



Ginny Kent 09:34

we got a vote.



Lisa Carr 09:36

Oh, you got to vote. That's right,



Dixie Warner-Webert 09:37

vote.



Lisa Carr 09:38

Um all in favor.



Multiple voices 09:40

Aye



Lisa Carr 09:42

Any opposed? Okay, we're in. We're in like Flynn.



Jackie Kolb 09:49

I have to say just because I'm the detail person. Is it technically the 2021 trustee election held in 2020. I don't know if that needs to be marked in your that distinction is important. Sorry.



Lisa Carr 10:03

No, I'm glad you sent that. So it is the, you will send the wording to Dixie.



Jackie Kolb 10:10

Okay,



Lisa Carr 10:11

Just for the minutes. Okay. Um, so that was the appointment of the election chair and, Jackie, if you can hang on for a few more minutes, then we're actually gonna talk about that about the process for the election. But I want to go back and see if I need a motion to approve claims for the month of August. Because when Joe stepped away, I didn't want to finish finance without him

 Joe Runkle 10:39
Thank you. I'll make that motion. Joe.

 Lisa Carr 10:42
Joe. Okay.

 James Handley 10:44
Second, Jim.

 Lisa Carr 10:46
Thanks, Jim.

 Dixie Warner-Webert 10:47
Jim.

 James Handley 10:48
Yep.

 Lisa Carr 10:51
Any questions? All in favor?

 Multiple voices 10:56
Aye. Aye.

- L** Lisa Carr 10:57
Opposed? Okay, we're good. appointment of the election chair. Then at the Finance Committee, we talked about the DLD grant. So that's the grant that I applied for, to renovate the West lobby, Finger Lakes recommended our funding at \$288,194. The total project cost is \$511. And we had asked for 75% funding, and this is 62% funding. So I need to let Finger Lakes know whether we're okay with receiving not the 75% with a lesser amount. This amount the library would be responsible for is 223,000. And that is within the range that we had talked about a 50/50 grant match. It's a little bit less because we're getting the 62%. So are there questions? That's a lot of numbers. I just threw out.
- J** Joe Runkle 12:28
I think we the Finance Committee discussed it fairly well. And it's it's our opportunity to get 200 a grant of \$288,000. And fortunately, we have the money from the Dunn request. Dunn bequest. I'm in favor of it.
- G** Ginny Kent 12:50
So can I just ask. So we we were hoping for 75%. But we were funded for 62%. Correct? You must have anticipated a range because this is within our window, though.
- L** Lisa Carr 13:07
Right. I tried to I try to use the 50%. As a base. But we applied for 75%.
- G** Ginny Kent 13:19
No, sounds good.
- L** Lisa Carr 13:21
All right. I just need the board to approve the amount recommended by Finger Lakes.
- R** Russ Harkins 13:33
I'll make the motion to approve. it's Russ.
- L** Lisa Carr 13:36

Thanks Russ.

 Dixie Warner-Webert 13:37
So Russ.

 Joe Runkle 13:41
I'll second it, Joe.

 Lisa Carr 13:43
Thank you.

 Dixie Warner-Webert 13:44
Okay.

 Lisa Carr 13:45
All in favor?

 Multiple voices 13:47
Aye. Aye. Aye.

 Lisa Carr 13:50
Any opposed? No. Dixie, if you need more of that language, I can get it to you.

 Dixie Warner-Webert 14:00
I think I got it pretty good.

 Lisa Carr 14:03
Okay. Um, the other action item is the second reading of the employee handbook. I don't I didn't get any questions from anybody. I don't know. Do you want to do want to wait another month? And table this for now? Do you want to move ahead? I'm not sure the best

way. move ahead with the new newly revised employee handbook.



Ginny Kent 14:35

I didn't I looked at it. As you know, I think we talked about this. And I wrote down a lot of notes and I thought it was fascinating and thorough. And my only concern was I was I don't know, I was just thinking from the perspective of an employee. It's pretty overwhelming. And then, you know, to just sit have a job that I like and sit down and read all that. I'd be like, what, what, I would never do this, I would never do that. And then you explain to me that the part of this service is that the person would do an introduction and orientation for staff so that it's not quite as intimidating. And it's really to help us make sure we're following the appropriate rules and guidelines and ethics ethical guidelines for managing the nonprofit. So um, I don't know if my reading it again would bring up a different question, but what's, what's the window? Little how do other people feel about this? Can't see everybody at once



Dawn Taylor 15:45

When did we first look at that? It's been a little while hasn't it?



Lisa Carr 15:49

It has been, Dawn, you you were one of the people. I think you're one of the only people besides Danette Davis that was saw the first draft change. And you you were like, wait, this is really overwhelming.



Dawn Taylor 16:05

Yeah. Um,



Lisa Carr 16:09

it's been it's been about a year, maybe?



Dawn Taylor 16:15

Um, well, I mean, should we have a chance to look at it again, since it's been that long? And just figure it would be an item for net our next meeting in October? For hope we don't like skirt over it.

L Lisa Carr 16:35
Right? No, that's fine. That and we did I did put out for last month as a first reading. So that was the opportunity for people to really try and look at it and think about it and ask questions. Um, but I think that's why I'm, I'm feeling like it was so much to absorb, I think my preference would be to table it for now. And bring it in October, I'm sure that everybody has a another chance to look at it, or asked me to ask questions about points in there.

J Joe Runkle 17:12
That's fine. Let's do that.

L Lisa Carr 17:16
Table until October. All right, just jump to the trustee election part. Um, Jackie, if you want to go through the highlights of how the process works.

J Jackie Kolb 17:36
Um, so today at 6pm on all the the trustee petitions are due. So that's the deadline for getting them in. And so then once I have all of the candidates names, I will take the legal ad from the lawyer, which I'm I'm waiting on, I just sent him an email. Um, and I will add those in and that will be announced in this Sunday's Citizen, that will be the legal ad announcing the availability of the trustee petitions. Um, we have a couple different legal ads. The election is October 28. Wednesday, October 28, I just hired the election inspectors, um, Pat and Jim, they are coming back. So they agreed to do that. I'm meeting with Dori next week, because we're going to talk about all of the health and safety regulations and kind of walk through the space, I'll make sure that we have everything in correctly set up in proper signage. As far

L Lisa Carr 18:52
Dori as our COVID workplace safety coordinator Just so you know, we have one

J Jackie Kolb 19:02
she's gonna help me make those plans. Um, like Lisa said, the kind of the extra layer to this year is the absentee ballots. Um, so as far as that process goes, they will be available starting Monday, September 28. You have to you have a couple options with those. So the

absentee ballot application will be available on our website, and at the main desk. So you can either go to the website or the desk to pick that up. People can then fill it out right there in person if they want and receive the absentee ballot immediately, um, they can take the application home and either bring it back to us or mail into us, mail it back to us. But you have the option to request that the ballot be mailed to you or just pick it up in person. So both of those have different deadlines. If you're requesting that it be mailed to you. The deadline is seven days before the election. Um, if you are just going to pick it up in person, you can pick it up one day before the election. Um, so a couple different timelines for that, um, and Dixie, I can mail you or email you the timeline with these things I'm mentioning. I don't know if you need that for your notes.

D Dixie Warner-Webert 20:32
that would be good, thank you.

J Jackie Kolb 20:33
yeah, um, as we receive the absentee ballots, we've received instructions for staff from the lawyer on how to handle that how to note down um when they were received, we will have two different ballot boxes that that block, one will be for voting, the date of one will be for the absentee ballots, and then there's a procedure for the inspectors on counting absentee ballots, and counting the votes from that day. Um, so that's kind of what we're working through to finalize right now. And then there is no budget referendum this year, so we didn't have to add that piece in

G Ginny Kent 21:30
Jackie,

J Jackie Kolb 21:31
yeah.

G Ginny Kent 21:33
This is gonna be silly question, maybe, but you said seven days. So if I wanted it mailed to me, if I called the library on the 21st you'd mail it to me, and that's plenty of time you think? I just I was wondering about the mail, you think it'd be plenty of time for it to get wherever we're sending it the county.

J Jackie Kolb 22:00
So um, you actually can't just call and request an absentee ballot be mailed, you have to submit an absentee ballot application. So you have until October 21 to get the application into the library. And we can mail the absentee ballot no later than six days before. That's the timeline the lawyer gave us so I would get all of the final requests on the 21st. And then I would mail them immediately out in the morning of the 22nd. Do you have to add that to the timeline? Um, that's what they told us was standard practice. Um, so that's, that's what we're following.

G Ginny Kent 22:48
Okay.

J Jackie Kolb 22:50
And right on the absentee ballot is that it is due at the library by 5pm on the day of the election. So if someone reads that and doesn't think it will get mailed in time, they can bring it in. I mean, yes, people can bring in the absentee ballots on the day of the vote um someone who has already submitted an absentee ballot can vote that day of the election, but then as the votes are getting counted, their absentee ballot will be discarded or voided. But so there's Yeah, those are the little details that I'm working in the instructions for the inspectors, and then the instructions for staff.

G Ginny Kent 23:36
Okay.

J Jackie Kolb 23:39
Yes, sorry. So yeah, I don't have an answer. Like, it should be enough time. It's just the guidelines that the lawyers gave us. What I'm following

G Ginny Kent 23:49
Gotcha. I get it.

L Lisa Carr 23:53
Are there any questions about the absentee ballots? segment? One question that I have is

Jackie, you were just telling me earlier that there's the thing about placing the legal notice and they municipal buildings, but the municipal buildings aren't open. So, um, I, we kind of talked in crossing and I was wondering if we can talk a little bit about that. And then the idea of the letter from the board to the municipalities that needs to go out next week.

G Ginny Kent 24:43

I was I actually was going to check on the municipalities and I did not. So um, it's not hard. All I needed to do was use my internet, and I just haven't done that yet. But I expect that they're either closed or they have very limited hours. But

J Jackie Kolb 25:04

so yeah, that would be the like the county office building, like here in Auburn. Would be one of them.

L Lisa Carr 25:10

Not the county it would be City Hall. City Hall, the town of Owasco. That a town

G Ginny Kent 25:17

Fleming

L Lisa Carr 25:19

Fleming doesn't have a trustee, right?

J Jackie Kolb 25:22

right, so we don't I mean, we can,

G Ginny Kent 25:25

okay,

J Jackie Kolb 25:25

yeah, we don't have to deliver them a letter this year. Typically, we would even because

we have the budget referendum, but it would only be Sennett, Owasco and Auburn that we need to receive the letter letting them know.

G Ginny Kent 25:41
Wow. Okay. Didn't think about that.

J Jackie Kolb 25:44
Yeah,

L Lisa Carr 25:44
I mean, it might be nice to just say, Hey, you know, these, hey, Fleming, this is, oh, here's your representatives. They're not up for election, there won't be an increase to the tax levy. I mean, but it's that's not part of the election. That would just be like, nice.

G Ginny Kent 26:07
So we were working on a letter. I guess maybe Larry should look at it this point, maybe? I don't know. I haven't talked to Jackie, about this, or you, Lisa. But I thought we were going to well, you're back. So I guess we need to talk about the letter? Or if you wanted to change it or have Larry. Look at it. I think it comes from him usually? Or does it come from you?

J Jackie Kolb 26:35
I shared. Yeah, I shared a really rough draft of like what we used last year, but I still have to add in um the candidates running this year to it and make some adjustments for, you know, absentee ballots and information that is new to this year. But usually, it's just a brief breakdown of who the current representatives are, um their terms, who ran for for this cycle. And just like some information about what's going on at the library, and then I think if you've done it differently a couple in past years, some years, we've sent it by email, um, I think, a couple years, we've actually gotten it mailed out on time. So we kind of send it within a range of time, like starting September 29. But before October 8, we try to send it before the Legal Notices are posted in the municipal buildings. So within that range of time,



Lisa Carr 27:49

so maybe, maybe Larry, Ginny, Jackie, maybe we could just regroup about that.



Ginny Kent 28:00

Do you? Do you think instead of having something posted in a municipal building, we should ask them to post it on their website? If they're not open to the public? Or they have that option? I guess.



Lisa Carr 28:17

It makes sense.



Lisa Carr 28:23

Are there any other election process that people have questions or concerns?



Jackie Kolb 28:35

Um, we have been doing the trustee spotlights,



Lisa Carr 28:39

which are phenomenal.



Jackie Kolb 28:41

They've been a lot of fun. Thank you to everyone who's, who sent the info in I just posted. Ginny's was our first one posted on the library's website. Um, so if you would like to send me a picture and a brief blurb, I can create a graphic and share it with you when we can get that posted. I think we'll do it from now up until the election. Just because it's fun for people to kind of see like the face of the board who, you know, its members and why they loved the library and why they joined. Um, Ginny and I though we're, uh, we had a question, and I don't know, did we resolve this? Or did you want to bring it up about posting the spotlights of members who are currently running?



Ginny Kent 29:31

You know, I so we have one member who is currently running, and she couldn't make

meeting today but so she's on the website, which I think is fine. She is a board member and she's on our website, but I kind of agree with you that it's just would feel odd to have a person's testimonial who also is running I wouldn't want there to be an allusion. You know, so we're sort of helping promote it. So, I don't know. I guess my my feeling is we probably shouldn't do it on social media. Anybody else?

R

Russ Harkins 30:16

That makes sense, Ginny, I would agree. It would send the wrong message.

G

Ginny Kent 30:20

Yeah, I mean, I wouldn't have thought of it actually. So but actually, you're right. It does. It doesn't feel like it's probably the best choice.

J

Jackie Kolb 30:30

So what we can do is that, um, after the election, we can do like a welcome. You know, welcome to our new board members, and then share their spotlights.

R

Russ Harkins 30:43

Yeah,

J

Jackie Kolb 30:44

Okay.

G

Ginny Kent 30:44

That's a good idea

R

Russ Harkins 30:45

I like that, Jackie.

D

Dawn Taylor 30:50

And, Jackie, I've had mine written for a couple weeks now, but it's just still sitting on a

piece of paper. So, JKolb @ Seymour Library.

L Lisa Carr 31:02
Lib,

J Jackie Kolb 31:03
Lib. L I B.org.

D Dawn Taylor 31:09
Lib.

G Ginny Kent 31:11
It's @SeymourLib.

D Dawn Taylor 31:11
okay.org. Okay.

L Lisa Carr 31:26
Jackie, before I ask you to sign off, do you have any kind of updates from the Friends, because you're the liaison to the Friends of the Library,

J Jackie Kolb 31:35
I don't have any updates from the Friends I'm planning to reach out to them, if not the end of this week, the beginning of next week, because it's think it's National Friends Week in October. And I know that they wanted to have a virtual meeting in the fall. They wanted to hold off for a little while, and then have a meeting in the fall. So I have to reach out to the officers. But they they haven't been there, they haven't been emailing me other than we've been kind of touching base on and off as we see each other. But it was their plan to do a virtual meeting in the fall that I was going to help facilitate and then go from there. But they they've kind of gone off the grid a little bit for during all of this, so.

L Lisa Carr 32:32
Okay. No problem. Thank you so much. And thanks for doing all this. I just can't believe how complicated the election

J Jackie Kolb 32:42
i thought it would be less work because I was like, okay, no budget referendum. I don't have to deal with all those numbers. And then the letter got back to me with all the absentee ballot stuff. And I was like, Oh, okay. But it's like once we figure out the process this year, it makes it so much easier next year, because we know the deadline. So I can reach out a lot earlier to get things printed and organized. And so this is just, you know, the first year we'll figure it out and the next year will be better

L Lisa Carr 33:13
great. Thank you so much, Jackie.

G Ginny Kent 33:16
Congratulations, Jackie on your appointment.

J Jackie Kolb 33:20
Thank you. Bye.

R Russ Harkins 33:23
Bye, Jackie.

L Lisa Carr 33:26
Larry was able to join us. So Larry, you're muted.

L Larry Liberatore 33:32
Sorry, I'm late. So I've been spending the last half hour here with a busty computer. I'm so sorry to be late. If anybody has an Asus computer, I feel sorry for you. Anybody wants to buy one, don't. Asus, Asus, don't do it.

L Lisa Carr 33:55
Don't do it.

L Larry Liberatore 33:56
Don't do it.

L Lisa Carr 33:57
I told Russ yesterday for a finance committee. I I my microphone didn't work. I have no idea. I tried. I tried rebooting. I went out. I tried calling on my phone. It said I was in safe driver mode. So technology that was

L Larry Liberatore 34:18
Oh, isn't it grand.

L Lisa Carr 34:20
But we're glad you're here. We've been working through the agenda. And you your timely. We just we just Jackie filled us in about the trustee election and I'll send out her updated timeline. So everybody knows what's going on with that. And the last two things on the agenda were just an update about the proposed budget for 2021. I have booked a zoom meeting for Monday. Next week at 4pm. So I'll make sure everybody has that information, I'll send out the proposed budget that I've come up with. So people could review it ahead of time. And you're welcome to talk to me. Even if you can't make the meeting, if you want to make the meeting. That's, that's great. It's primarily the Finance Committee. I don't have a lot of I don't have a lot of leeway with the with the budget for 2021, I can't find a good way to replace the money that we've lost from the foundation. So that's an and we had a discussion at the Finance Committee about how do we look ahead for the next couple of years. And, Larry, I know your concern. We just were using Mrs. Dunn's money to support operations. And we can't rely on that, because we're using it to do fabulous things with our building. So so what what does 2021 look like? but also how do we look ahead to 2022 2023? And, and think about that. So I just wanted to make sure everybody knew that the that meeting is on Monday for whoever wants to attend. And I'll make sure everybody has the zoom invite? What,

L Larry Liberatore 36:25

four o'clock you said?

L

Lisa Carr 36:26

Yep. And then the last part is an update from the foundation. And I was really hoping Nancy was going to be able to be here tonight to talk about where we are with the library foundation. But since Nancy is not here, I might put Larry on the spot. And because Larry and Nancy and I, Guy Cosentino had a conversation the Wednesday before I left on vacation. I had scheduled the meeting, before the foundation had sent some emails about whether we're working on the roof or whether we were working on the lobby, I just felt I felt really stressed out being middle between the two organizations. And I wanted to sit down and have a conversation about what are the roles of each organization, the actual conversation that we had kind of took a different tact and was talking a lot about the what the ownership of the building should be. But Larry, you any thoughts that you had about the conversation? Or how we

L

Larry Liberatore 37:47

No, I think there was I think that a couple of the takeaways. One is that we should be sending meeting notes, especially building committee meeting notes, but And finan, I think finance committee, there were two or maybe just the board. At any rate, we need to do a better job of communicating, even though we have representatives on various committees, the information does not seem to get back to the foundation as a whole. And I think I don't blame that necessarily. I think it's the Foundation, and the fact that they meet what three times a year, you know, how can they possibly be informed on a regular basis. However, what we talked about was, was sending them meeting minutes. And if members of that board don't read them, then it's on them. So that was certainly one of the takeaways that it's just a failure of communication. There were a couple of options that were discussed. But you know, because you know, this this sort of thing between the well is it the, is it the West lobby or is it the roof and so on and so on. One of the things that I noticed wasn't really reflected in our minutes from last last time was the fact that there was discussion about going forward with the roof, but there was no confidence that that foundation could act in time in order to put together some kind of a financial strategy and, and approve a roof project a million dollar roof project in such short notice. So the reason we went ahead and approvde the West lobby project was because first of all, it didn't involve any money coming from the foundation. And secondly, that package was ready to go at the same time. So both packages ready to go. And then thirdly, neither project is related to one another so one does not depend on the other. So, you know, when we had the emails that went round and round, and the notion that well, you know, maybe the foundation will put in 300. And we'll take 300 out of the Dunn money and all

that. I mean, that was just, I was just way too late for any of that to take place. So I think in that meeting, Lisa, I mean, with between Guy and Nancy, and you and I, you and me, we, we kind of decided that we one needed to have a meeting, set up a meeting to talk specifically about the ownership and transfer the ownership. And I think coupled with that will be a conversation about Okay, then how do we get the roof done? And what's the foundation's role in doing it? So that meeting is scheduled for next week. I think either Wednesday or Thursday, something in there.



Lisa Carr 40:59

It's probably going to be Wednesday. I'm waiting to hear back from Mike Trapani.



Larry Liberatore 41:03

Yeah, yeah. So I think that's, I can't think of anything else. I don't remember what else we might have talked about. offhand.



Lisa Carr 41:15

No, that was really it.



Larry Liberatore 41:17

Just kind of really, I mean, just kind of retracing some of the what what happened, you know, what happened and why kind of thing. But you know, just because there's a liaison,



Ginny Kent 41:28

Larry,



Ginny Kent 41:30

board and the foundation and and the committees, it doesn't mean that that information is getting back to the foundation.



Ginny Kent 41:39

Larry, do so you made reference to the notes? The minute, the meeting minutes and I, I too, noticed that there really wasn't. So I mean, legally, the minutes are fine, as long as we record who'd made the motion who made the vote was, and you can go way down in the

weeds with discussions, but I think it would be good idea to do an addendum to the minutes that has we take those emails and just do a simple timeline. Oh, we lost Larry or I did.



Lisa Carr 42:13

No, my, um Joe had to sign off, he has to go get it. Okay.



Ginny Kent 42:20

So, just so that we can note that for our own history, sort of a short timeline, it doesn't have I don't think it has to be in the minutes, but just have it as part of our own record. Or, you know, it's it's just very confusing. It looks weird on the minutes just to have this one. We discussed it. And this is what we did. Yeah.



Larry Liberatore 42:40

I think it was, I mean, it was thoughtful in terms of how we discussed it. But we we were advised, if you want to stay or Nancy didn't feel as though there was enough time for the foundation to add, I felt like we had to move forward on something. Because it's, you know, upwards of \$300,000 that's available to us. Why wouldn't we want to take that money that state money? And



Ginny Kent 43:06

Do projects. Yeah.



Larry Liberatore 43:08

Right. So so I think any rate that was that was discussed, and thankfully that there were enough people on the foundation to come around and say, Okay, go ahead. So, so we did get an okay, from Finger Lakes. And so we'll we'll see where that lands, you know, in a few months. We did talk about the, you know, with regard to the roof, that perhaps the the foundation, or maybe the district could bond for that cost, and then the foundation would pay the bond or so. I mean, there's some there's some discussion that still has to take place with regard to that. But yeah, Trustee minute meeting minutes and, and building committee meeting minutes, at least those should go directly to the, to the foundation. And I don't think it's a thing more at least something just distributing, you know, you distributed board package distributed to them. Right. So just add them to the distribution.

L Lisa Carr 44:17
And that's one thing

L Larry Liberatore 44:21
we do, right, sorry.

L Lisa Carr 44:23
And that's one thing I wanted to I wanted to make sure everybody knew that. I didn't do it with the board packet now, but I will, I will send it out. But so you'll see that it'll have a cc line. And it will be the foundation board will be receiving the same email that I send to you guys. So if, if you have questions, that's fine if you want to only reply to the board or just be aware that it has all those other people on it.

L Larry Liberatore 44:59
That foundation does want to turn the building over to the to the trustees. I mean, that is their ultimate goal. We will we collectively, whether it's the foundation or the trustees, or both will have to retain counsel in order to make sure that this is all legal and everything is right. He also said that their mission is not to raise funds. So somehow or another, we're going to have to come through that as well. or somehow or another. Through that, I'm not sure. Because if we want to continue on this, this path of you know, securing the building, making sure the building is tight and well, well cared for. Yeah, and we want to implement any type of man that continue to implement the plan, then there will be some fun, you know, development that will have to take place. So that's another thing that I think will have to come through. But at any rate, we'll have that meeting next week, I think, and we'll take notes, right. Guy, Guy, by the way, did say that he was taking notes, and we'll send notes out of that for that September 9 meeting, but I haven't seen anything yet. No, I didn't see it either. No. So I'm just kind of looking I have some, you know, some some scratchings. And that's what I'm reading. So that's, that's what I have.

L Lisa Carr 46:36
So I know that if Nancy was here, that she would say, you know, that she, she really she's concerned when it's us versus them kind of a mentality with with the district and the foundation. And so I think we're really looking at how how do we work together? How do we complement each other? How do our organizations further the goal of, you know, of the library. And so I think, ultimately, that's going to be part of this conversation, as well.

So we can get, get past some of the pieces about ownership. And I think it would be really helpful. I know, it's fundraising. But I think we should have a gift policy that works with the foundation so that if we were to receive another gift, or if somebody had a question about it, then we have a ready made Foundation, right? It would have been really helpful

 Lisa Carr 47:47

for money to go to the foundation. Instead, we hit these legal blocks about you, we couldn't turn the money over to the foundation, because it would have been a gift of public funds. So just clarifying some of that,

 Larry Liberatore 48:00

that never would have been having had that knowledge to begin with. You know, and having that already structured that structure already in place, we would be making a lot more money on that. The money that we now have from the Dunn bequest if it were in the hands of the foundation, no doubt. But Oh,

 Lisa Carr 48:22

right. So well, it's been working on over the over the year, I think. I think it's exciting. There's a lot of opportunity to do some really good work for both organizations.

 Larry Liberatore 48:33

Sure.

 Lisa Carr 48:36

Any questions about any of the updates from the foundation?

 Lisa Carr 48:46

I think that was everything that was on our agenda

 Larry Liberatore 48:52

Then I came in just in time.

L Larry Liberatore 48:58
Well, I met my parents house, and I was thinking, well, maybe something to do with the connection here, but it doesn't. Like I said, Don't buy an Asus computer.

G Ginny Kent 49:10
Oh, it's a new one. It's a new computer

L Larry Liberatore 49:12
one. I've had it for a couple of years, and I've been I've been struggling mightily with it over the years, so I don't know, I don't know what the deal is.

L Lisa Carr 49:23
Okay, so I'm gonna send out an email with a bunch of information like we do have our 2021 budget meeting. There's also the building committee meeting. That's on Thursday, October 1. There's a bunch of meetings. So I'll be sending that. Right now, the executive order for allowing us to meet virtually is extended to October 4. So we'll wait and see what

D Dawn Taylor 50:00
Extended again

L Lisa Carr 50:02
extended monthly every month, he'll have to look at it. I'm still gonna, I'll still send out a zoom link, but if the executive order isn't renewed, then technically we're supposed to meet in person. So we'll cross that bridge when we come to it. Not gonna sweat it.

L Larry Liberatore 50:21
Yeah. Okay,

L Lisa Carr 50:23
Don't sweat the small stuff.

-  Larry Liberatore 50:25
Keep your masks handy.
-  Lisa Carr 50:27
Right. All right, guys. It was great to see everybody
-  Ginny Kent 50:33
Good to see everybody.
-  Larry Liberatore 50:36
Enjoy the rest of this beautiful day. I hope
-  Ginny Kent 50:38
I know.
-  Russ Harkins 50:39
Yeah really.
-  Larry Liberatore 50:40
Yeah,
-  Lisa Carr 50:40
Do we, do we need a motion to adjourn?
-  Larry Liberatore 50:44
I don't know that we ever have.
-  Lisa Carr 50:46
Okay, then. I guess we're officially done, Dixie.

 Larry Liberatore 50:50
Very good.

 Lisa Carr 50:51
4:55

 Larry Liberatore 50:51
Take care, everybody.

 Russ Harkins 50:53
Thank you.

 Lisa Carr 50:53
Bye bye.