

**Seymour Public Library District
Board of Trustees Meeting December 17, 2019**

Present: Nancy Karpinski, Kathleen Carnes, Joe Runkle, Ellen Dellostritto, Pat Messina, Michael Trapani, Larry Liberatore, Ginny Kent

Excused: Jim Hanley, Dawn Taylor

Staff: Lisa Carr, Patti Festa, Dixie Warner- Webert

The meeting was called to order at 5:30 pm

Agenda Item	Discussion	Action Taken/Next Steps
CONSENT AGENDA		
Minutes of 11/26/19 meeting December 2019 Director's Report	Amend agenda to include minutes Finance Committee	Motion by Ellen Dellostritto to amend Consent Agenda, Pat Messina seconded, approved unanimously. Larry Liberatore moved to approve Consent Agenda as amended, Pat Messina seconded, approved unanimously.
PUBLIC COMMENT - none		
TRUSTEE EDUCATION		
The Director passed around the 2020 meeting schedule and introduced Patti Festa as Library Treasurer.		
Action Items		
Agenda Item	Discussion	Action Taken/Next Steps
Approve Financial Statements and Claims for November 2019	Ellen Dellostritto reported on the Financial Statements for November 2019, all in order. Michael Trapani recommended using 225,000 of Board designated funds to offset 2020 shortfall, noting that it is not needed in 2019. The year will close with a surplus due to the final receipt of the Dunn bequest.	Motion by Joe Runkle to approve the Financial Statements and Claims for November 2019, Kathleen Carnes seconded, approved unanimously.
DISCUSSION ITEMS		
Board Resource Committee - Owasco Representative	Owasco Representative: need to appoint a person from Owasco for one-year term to fill a vacancy. Meg Vanek interested. Ginny Kent will reach out to her. Ludga Simmonds will be asked to serve on a committee.	Motion by Pat Messina to approve Meg Vanek to a one-year term on the Board of Trustees as a representative from Owasco. Seconded by Joe Runkle, approved unanimously.
Board Committees	Ginny Kent asked the Board members to think about 2020 officers and committee assignments. She passed out extracts from the Bylaws describing officers and responsibilities. Mike Trapani will still serve on Finance Committee as the Foundation Board representative.	

2020 Closed Days	Additional closing days for 2020: Saturday, April 11, 2020 of Easter weekend, low traffic day, December 26, Saturday after Christmas. Close at 4:00pm New Years Eve.	Motion by Nancy Karpinski to accept closing schedule for 2020, Ginny Kent seconded, approved unanimously.
Approve appointment of Patti Festa to Library Treasurer		Motion by Ellen Dellostritto to approve Patti Festa as SPLD Treasurer, Joe Runkle seconded, approved unanimously.
History Center Grants List	The Director commended Dory of History Center staff on her successful efforts to obtain substantial amount of grant funding.	Board members asked for a similar list for other grants obtained by the library.
Pat Messina	Ellen Dellostritto thanked Pat for her leadership of the Board and service to the Library.	

The meeting was adjourned at 6:15 pm on a motion by Ginny Kent with Ellen Dellostritto seconding, approved unanimously.

Next Regular Board of Trustees Meeting: January 28, 2020 5:30 pm