

Seymour Public Library District Board of Trustees Meeting

Date: August 2, 2022 (replacement for July 26 meeting)

Trustees Present: Ellen Dellostritto, Meg Vanek, Larry Liberatore, Lynda DeOrio, Suzanne Bench, Clyde Howard, Russ Harkins.

Trustees Excused: Joe Runkle, Nancy Karpinski

Staff Present: Lisa Carr, Dixie Warner-Webert, Dori Gottschalk-Fielding

The meeting was called to order at 4:00 pm

Agenda Item	Discussion	Action Taken/Next Steps
CONSENT AGENDA		
Minutes 6/28/2022 Meeting July 2022 Library Report June 2022 Social Media Report Committee Reports: Board Governance 7/14/2022 Finance 7/18/2022		Motion to accept Consent Agenda by Lynda DeOrio, seconded by Meg Vanek, approved unanimously.
PUBLIC COMMENT None		
UPDATES		
Friends of Seymour Library	Lynda Deorio reported that the Friends had their Annual Meeting recently. They elected Liz Mizro Treasurer, Jeff Stark Vice President. They also presented their annual gift of \$7000 to the library.	
Seymour Library Foundation	Lisa Carr reported that the Foundation will award the contract for the roof work at a special meeting, Thursday, August 4, 2022. Four bids were solicited; Beardsley (as Design Architect) will make a recommendation to the Foundation Board.	
ACTION ITEMS		
Finance June 2022 Financial Statements	Ellen Dellostritto reported that the NYSEG bill that was so high was the result of the meters not being read for some time due to Covid.	Motion by Ellen Dellostritto to accept the Financial Statements for June 2022, seconded by Suzanne Bench, approved unanimously.
June 2022 Claims		Motion by Ellen Dellostritto to accept the Claims for June 2022, seconded by Russ Harkins, approved unanimously.
Approval of provisional appointment for Librarian (Madison Leidl)		Motion by Ellen Dellostritto to approve the provisional appointment for Librarian, (Madison Leidl) seconded by Meg Vanek, approved unanimously.
Approval of provisional appointment for Library Associate (Nychele Crouch)		Motion by Lynda DeOrio to approve the provisional appointment for Library Associate, (Nychele Crouch) seconded by Clyde Howard, approved unanimously.
DISCUSSION ITEMS		
Strategic Planning	Russ Harkins reported that Board Gov has done all they can do without a facilitator. As the Library does not have funds to move on this project, will need to look for fundraising.	
Change in title/duties for Library Historian	Lisa presented changing the Library Historian/Grants Coordinator position to Director of Development. Job duties would include being a resource to Friends and Foundation, coordinating with Communications/Marketing and developing/overseeing a volunteer group.	
Proposed 2023 Budget	Lisa reviewed the proposed 2023 budget with Trustees, noting the deficit is approximately \$60,000. This was achieved by drastically cutting expenses: for personnel - no COLA (last COLA was 2020), no merit increases, consolidating positions. Lisa noted that the increase for minimum wage has not yet been announced but will probably go up to \$14.20/hr. The Library wage scale should be redone in 2023. Other proposed cuts including cuts to Library Materials (down to \$60,000 from over \$100,000 in 2020) and organizational memberships. Chamber of Commerce membership originally cut, Trustees reinstated by consensus.	

	<p>There was discussion about the history of the deficit and the role of the Trustees, Foundation and Friends. Larry will talk to Nancy about scheduling a joint meeting with the Foundation Board. The Friends Board will be invited to attend a future meeting.</p> <p>8/23/22 meeting will hold vote on proposed budget and resolution to go over tax cap.</p>
Upcoming Meetings	<p>Board Governance 8/11/22 4pm Finance 8/15/22 4:30 pm Board of Trustees 8/23/22 4 pm</p>

The meeting was adjourned at 5:10 pm

Next Regular Board of Trustees Meeting: August 23, 2022 4:00 pm

Respectfully submitted,

Russ Harkins, Secretary