

Minutes of Seymour Library Meeting October 26, 2021

In attendance: Larry Liberatore, Lisa Carr, Russ Harkin, Ellen DelloStritto, Meg Vanek, Nancy Karpinski, Lynda DeOrio, Susanne Bench and Joe Runkle.

Excused: Ginny Kent

Meeting called to order at 4pm by Larry.

Lisa announced that today(Oct. 26) she received notification that the Institute of Museum and Library Services awarded us a grant of \$17,400 for technical advances. The monies will go to updating the website and purchasing equipment and advances for all things technical.

Larry and the board welcomed our new representative from Fleming—Susanne Bench. Larry made a motion to approve the appointment, seconded by Lynda and was approved unanimously by board.

Approval of Consent Agenda by Joe, second by Russ. A question raised by Meg regarding a line item for Administrative Support of \$2500. Explanation is that it is from the Foundation for library help to the Foundation.

Finance Committee reported a revised loss of revenue of \$60,000 as opposed to the previous figure \$120,000 due to expenses being reduced. Motion to approve financial statements by Joe, second by Meg. Approved.

Approved change to 2021 wage scale due to minimum wage increase. 2022 budget includes the accommodation. Motion to accept by Joe, second by Nancy. All approved.

Employee vacation time carryover. Discussion centered on whether to allow unused vacation from 2020 and 2021 to carry over into 2022 for use. Motion made by Joe as follows “Any accrued vacation time may be carried over till December 31, 2022. Seconded by Linda and approved.

Lynda attended the FLLS Annual meeting (virtual) on October 15th along with 58 other library personnel. She reported on Federal monies issued to the state for regional library groups for COVID supplies(Care Act). Also discussion was had regarding Trustee Education guidelines which will need to be in place by January 1,2023 when it becomes mandatory for board members. Dori, Lisa and Claire are working on getting monies from the ARPA allocations.

2019-2021 Recap by Lisa

2019 was very busy with staff holding a record number of programs for the year. In addition, construction on the IDEA Lab was completed in late fall with programs/services scheduled to

start in 2020. 2020 came and on March 20th it all came to a halt with Covid-19. Staff has been through a lot and they really stepped up to the challenge.

Along that line Meg made a suggestion that we provide as a means of thanks (gift cards?) to the staff, Nancy stated that the Foundation would participate in that endeavor along with the board.

Plans for 2022 discussed were a Board Retreat (January?)

 Serious consideration for a Gift Shoppe

 Need to provide a balanced budget

Update by Nancy regarding Foundation. They will be moving forward with Roof Repair project which will total \$1 million. They have sent RFQ's to 5 firms to bid with replies by 11/1/2021 as the current architect (Bell and Spina) are not available till 2023.

Meeting adjourned at 5pm

Respectfully submitted

Russ Harkins

Secretary