

**Seymour Public Library District  
Board of Trustees Meeting  
Date: February 21, 2023**

Trustees Present: Cindy Baney, Russ Harkins, Susanne Bench, Lynda DeOrio, Meg Vanek, Debbie Daloia, Clyde Howard

Trustees Excused: Larry Liberatore, Nancy Karpinski

Staff Present: Lisa Carr, Dori Gottschalk-Fielding, Dixie Warner-Webert

The meeting was called to order at 4:00 pm by Clyde Howard, Vice President

The Agenda was approved unanimously on a motion by Meg Vanek, seconded by Russ Harkins

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Taken/Next Steps</b>
<b>CONSENT AGENDA</b>		
<b>Minutes 1/24/2023 meeting</b> <b>February 2023 Library Report</b> <b>January 2023 Social Media Report</b> <b>Committee Reports:</b> <b>Board Governance 2/9/23</b> <b>Finance 2/20/23</b>	Lisa Carr reviewed the Finance Committee report	<b>The Consent Agenda was approved unanimously on a motion by Lynda Deorio, seconded by Susanne Bench.</b>
<b>PUBLIC COMMENT none</b>		
<b>UPDATES</b>		
Upcoming Meetings <ul style="list-style-type: none"> <li>• Board Governance 3/9/23 3 pm</li> <li>• Finance 3/20/23 4:30 pm</li> <li>• Board of Trustees 3/28/23 4pm</li> <li>• Building Committee 3/23/23 9 am</li> </ul>		
<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Taken/Next Steps</b>
<b>ACTION ITEMS</b>		
<b>Finance</b> <b>Review January 2023 Financial Statements</b>		<b>Motion to accept the January 2023 Financial Statement as presented by Meg Vanek, seconded by Susanne Bench, approved unanimously.</b>
<b>Review January 2023 Claims</b>		<b>Motion to accept the January 2023 Claims by Debbie Deloia, seconded by Clyde Howard, approved unanimously.</b>
<b>Policy Review</b> <b>601 Public Use of Computers and Access to the internet</b>  <b>710 Restroom Use</b>		<b>Motion to accept the Public Use of Computers and Access to the Internet Policy by Lynda DeOrio, seconded by Russ Harkins, approved unanimously.</b>  <b>Motion to accept the Restroom Use Policy by Meg Vanek, seconded by Susanne Bench, approved unanimously.</b>
<b>DISCUSSION ITEMS</b>		
<b>2022 Annual Report to NYS</b>	Lisa Carr related that the report is due to FLLS by March 1 <sup>st</sup> . Lisa will email a pdf to Trustees and will leave a printed copy at the Circ desk for review. Trustees will email questions and their approval by March 1 <sup>st</sup> and a vote will be recorded in the minutes at the March meeting.	

<b>Board Member Questionnaire</b>	Lisa Carr explained the purpose of the questionnaire, there will be two of them, one for new Board members, other for current members
<b>Community Survey Results &amp; Update on Strategic Planning Process</b>	Lisa Carr reported that 785 people took the survey. Of those, 35% were in the 25-34 age bracket, 43% were from Auburn, 48% were from the three towns in the district: Owasco, Fleming, and Sennett. In general the comments were positive. Our Strategic planning consultant, Heidi, conducted 10 one on one interviews, sharing results with the Strategic Planning Committee. The first focus group will be in March with 7th and 8th grade students, second one with young professionals.
<b>Friends of Seymour Library</b>	Lynda DeOrio reported the Friends met on 2/15/23, increasing membership big goal, currently 249 members. Bank balance stands at 13,381.68. Social media sub committee formed. May 6, 2023 will be the Lake Ave, Yard Sale, Friends will have a table again this year. Garden Tour July 9, 2023. Friends will also have a presence at the Farmers Market
<b>Finger Lakes Library System</b>	Lisa Carr reported on state Library Advocacy Day coming up.

The meeting was adjourned at 4:47 pm on a motion by Susanne Bench, seconded by Russ Harkins, approved unanimously.

**Next Regular Board of Trustees Meeting: March 28, 2023 at 4:00 pm**

***Respectfully submitted***  
***Russ Harkins Secretary***