

**Seymour Public Library District
Board of Trustees Meeting
Date: April 25, 2023**

Trustees Present: Russ Harkins, Cindy Baney, Meg Vanek, Nancy Kapinski, Lynda Deorio, Debbie Dalioa, Clyde Howard, Larry Liberatore

Trustees Excused: Susanne Bench

Staff Present: Lisa Carr, Dixie Warner-Webert

Guests: Rachel Reis, Chelsea Olant

The meeting was called to order at 4:00 pm by Larry Liberatore, President

The Agenda was approved unanimously with two additions under New Business: update on book bans and a proclamation plus an update on the Foundation, on a motion by Clyde Howard, seconded by Russ Harkins.

Agenda Item	Discussion	Action Taken/Next Steps
CONSENT AGENDA		
Minutes of the March 28, 2023 meeting April 2023 Library Report Committee reports Board Governance 4/13/23 Finance 4/17/23		Motion to accept the Consent Agenda by Russ Harkins, seconded by Nancy Karpinski, approved unanimously.
PUBLIC COMMENT none		
TRUSTEE EDUCATION		
Rachel Reis, Cayuga County Civil Service, presented an overview of Civil Service: how it works, competitive, exempt and non exempt positions, certification of payroll.		
UPDATES		
Friends of Seymour Library	Lynda Deorio gave an update of the Friends: Their fundraising efforts are doing well, with a bank balance of approximately \$20,000. Their first Annual Appeal generated enough money to cover the costs of the project within the first week. Other programs: <ul style="list-style-type: none"> The Friends will participate in the Lake Ave Yard Sale 32 Lake Ave (Tom McKellop's house). The Garden Tour (scheduled for 7/9/23) has seven gardens plus three plein air artists A second Local Author Expo is planned for October. 	
Finger Lakes Library System	no update	
Agenda Item	Discussion	Action Taken/Next Steps
ACTION ITEMS		
Financial Statements for March 2023		Motion to accept the Financial Statements for March 2023 by Clyde Howard, seconded by Lynda Deorio, approved unanimously.
Claims for March 2023		Motion to accept the Claims for March 2023 by Clyde Howard, seconded by Lynda Deorio, approved unanimously.
Review Dunn Bequest		No action taken
Policy Review: Library Cards	Revisions address under what circumstances can library staff deny a card to a person. There is also a long term fine in the system which can be utilized if necessary.	Motion by Nancy Karpinski to accept the revisions to the Library Card Policy, seconded by Lynda Deorio, approved unanimously.
Policy Review: Copier and Copyright Policy		Motion by Debbie Dalioa to accept the Copier and Copyright Policy, seconded by Meg Vanek; approved unanimously.
DISCUSSION ITEMS		

Update on Strategic Plan	Lisa Carr related that the First Open House regarding the Strategic Plan will be held today (4/25/23). The Library will ask people to vote on what they like and add their suggestions. 2nd Open House for the same purpose will be held this coming Saturday, (4/29/23). Heidi will take the info she receives and work with the strategic planning committee to make the plan operational.
New Business	<ul style="list-style-type: none"> • Lisa Carr reported that Auburn Mayor will issue a proclamation regarding National Library Week at the City Council meeting scheduled for 4/27/23. Trustees should attend if possible. • Lisa reported a phone caller asking about trans-gendered books and does the library supports other's beliefs? This raises security issues. She will be working with staff on this.
Seymour Library Foundation	Clyde Howard reported he attended his first meeting as Trustee representative to the Foundation. The portfolio was reviewed, it grew 2.5%, for a balance of 4,000,000 plus. The portfolio needs to generate 125,000 a year to cover service on the roof loan. Current spending policy is to turn over on a rolling average 4% to the library, which was done until 2018 but not since. The next Foundation meeting will be held in late May/early June to review the financial audit.

The meeting was adjourned at 5:15 pm

Next Regular Board of Trustees Meeting: May 23, 2023 4:00 pm. Audit will be reviewed.

Respectfully submitted,

Russ Harkins, Secretary