

**Seymour Public Library District
Board of Trustees Meeting**

Date: March 28, 2023

Trustees Present: Russ Harkins, Cindy Baney, Meg Vanek, Susanne Bench, Lynda DeOrio, Larry Liberatore, Debbie Daloia, Clyde Howard. Trustees Excused: Nancy Karpinski

Staff Present: Lisa Carr, Dori Gottschalk-Fielding, Dixie Warner-Webert

Guest: Heidi Holtz

The meeting was called to order at 4:00 pm by Larry Liberatore, President

The Agenda was approved unanimously with an addition of "Grants" under Discussion Items on a motion by Clyde Howard, seconded by Russ Harkins.

Agenda Item	Discussion	Action Taken/Next Steps
CONSENT AGENDA		
Minutes of the February 21, 2023 meeting March 2023 Library Report February 2023 Social Media Report Committee Reports Board Governance 3/9/23 Finance 3/20/23 -status of Dunn bequest Building 3/23/23	Meeting date for Governance Committee meeting was incorrect on the Consent Agenda: correct date is 3/9/2023	Motion to approve the Consent Agenda with correction by Lynda DeOrio, seconded by Clyde Howard, approved unanimously

PUBLIC COMMENT none

UPDATES

- Upcoming meetings:
- Board Governance 4/13/23 3pm
 - Finance 4/17/23 4:30 pm
 - Board of Trustees 4/25/23 4 pm

Agenda Item	Discussion	Action Taken/Next Steps
ACTION ITEMS		
Finance Review February 2023 Financial Statements		Motion to accept the February 2023 Financial Statements by Clyde Howard, seconded by Russ Harkins, approved unanimously.
Review February 2023 Claims	Molly LaLonde has been designated as claims inspector	Motion to accept the February 2023 Claims by Russ Harkins, seconded by Clyde Howard, approved unanimously.
2022 Annual Report to NYS	Lisa Carr has heard from everyone on the Board except Nancy Karpinski who was out of town. Trustees approved submission of 2022 Annual report via	

	email	
<i>DISCUSSION ITEMS</i>		
Proposed Operating Budget for 2024	Lisa Carr has set up times for the Trustees to review the 2024 Budget with her: March 30, 4:00 pm, April 1, 1:00 pm, April 6, 10:00 am. To exceed the tax cap, the Board must pass a resolution by 60% majority.	
Grants	Dori Gottschalk-Fielding reviewed the current grant situation via a handout.	
Strategic Planning with Heidi Holtz via zoom	Consultant Heidi Holtz led the Board in a visualization exercise. She then related the results of the focus groups and interviews she conducted. The take-away was how important the people and place were. There will be two open houses held at the end of April: 4/25/23 5:30-7:00 and 4/29/23 2:00 pm.	

Friends of Seymour Library	<p>Lynda DeOrio reported the Friends bank balance stands at 19,222.67 with an on-going membership appeal.</p> <p>Fundraisers:</p> <ul style="list-style-type: none"> • The Friends will have a table at the Lake Ave Yard Sale on 5/6/23. Tom McKellop has kindly agreed to lend his yard to the Friends for this event. Drop off of items will be Friday, May 5. • The Friends will host a bi-annual Garden Tour in Auburn July 9, 2023. They have 6 private gardens signed up plus the library and Hoopes Park.
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The meeting was adjourned at 5:01 pm on a motion by Clyde Howard, seconded by Russ Harkins, approved unanimously.

Next Regular Board of Trustees Meeting: April 25, 2023 4:00 pm

Respectfully submitted,

Russ Harkins, Secretary