

**Seymour Public Library District  
Board of Trustees Meeting  
Date: July 25, 2023**

Trustees Present: Cindy Baney, Clyde Howard, Debbie Daloia, Susanne Bench, Linda DeOrio

Trustees Excused: Larry Liberatore, Meg Vanek, Nancy Karpinski

Staff Present: Lisa Carr, Dixie Warner-Webert, Dori Gottschalk-Fielding, Jackie Kolb

The meeting was called to order at 3:55 pm

The revised Agenda was approved on a motion by Debbie Daloia, seconded by Susanne Bench, approved unanimously.

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Taken/Next Steps</b>
<b>CONSENT AGENDA</b>		
Minutes of the 6/27/2023 meeting July 2023 Library Report Committee Reports Board Governance 7/13/23 Finance 7/17/23		Consent Agenda was accepted on a motion by Lynda DeOrio, seconded by Cindy Baney - Approved unanimously.
<b>PUBLIC COMMENT none</b>		
<b>UPDATES</b>		
Friends of Seymour Library	Lynda DeOrio reported the Garden Tour went very well, 145 tickets sold, raised over 3600. She passed out the Friends Annual Report.	
Seymour Library Foundation	Clyde Howard had no news to report regarding the Foundation	
<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Taken/Next Steps</b>
<b>ACTION ITEMS</b>		
Appointment of Election Chair		Motion to appoint Jackie Kolb as Election Chair by Susanne Bench, seconded by Cindy Baney, approved unanimously.
Change of Election Day	The Citizen changed their public notification schedule forcing a change in date.	Motion to hold Trustee Election / Budget referendum on Wednesday, October 25, 2023 made by Lynda DeOrio, seconded by Susanne Bench, motion approved unanimously.
Election of Finance Officer and Secretary		Motion to approve Debbie Daloia as Finance Officer and Meg Vanek as Secretary by Lynda DeOrio, seconded by Cindy Baney, approved unanimously.
June 2023 Financial Statements and June 2023 Claims		Motion to accept the June 2023 Financial Statements and June 2023 Claims was made by Susanne Bench, seconded by Lynda DeOrio, approved unanimously.
Beardsley Landscape Master Plan		Motion to hire Beardsley Architect + Engineers for a landscape master plan by Debbie Daloia, seconded by Cindy Baney, approved unanimously.
ROTH IRAs in TIAA	Securing a Strong Retirement Act (SECURE 2.0 Act of 2022) is intended to make retirement plans more widely accessible; reinforces the importance of saving; and offers	Given that the salary requirements are outside of the range of any library employee, Debbie Daloia motions to forego amending the Library TIAA plan to include ROTH catch

	workers the opportunity for greater financial security in retirement.  One small aspect of the plan is age-based catch-up contributions must now designated Roth contributions if the employee earns more than \$145,000. Since no employees earn that amount, the Library will not offer a Roth IRA to accept catch up contributions.	<b>up contributions. Seconded by Susanne Bench, approved unanimously.</b>
<b>2024 Operating Budget</b>		<b>Motion to accept the 2024 Operating Budget by Debbie Daloia, seconded by Cindy Baney, approved unanimously.</b>
<b>Review of Display Policy</b>		<b>Motion to accept the Display Policy by Lynda DeOrio, seconded by Debbie Daloia, approved unanimously.</b>
<b>DISCUSSION ITEMS</b>		
<b>Appointment of new Trustee for Sennett</b>	Lisa Carr is sending a letter to six potentially interested people.	
<b>Library Director evaluation</b>	Clyde Howard will take the lead in the Board Governance committee; Lisa will gather information on past evaluations.	
<b>New Business</b>	<ol style="list-style-type: none"> <li>1. Lynda DeOrio: A Trustee retreat will be held on Thursday, September 7, 2023. Sarah Kelly has offered her carriage house as a venue. Board Governance will work out the agenda and provide more information in the next few weeks.</li> <li>2. Dori Gottschalk-Fielding reported that the Library received the DEIA grant from SCRLC that provides 6 hours of time working with DEIA Consultant Dr. K. Bright.</li> </ol>	
Upcoming Meetings: <ul style="list-style-type: none"> <li>• Board Governance 8/10/23 3pm</li> <li>• Finance 8/14/23 4:30 pm</li> <li>• Board of Trustees 8/22/23 4 pm</li> </ul>		

The meeting adjourned at 4:50 pm on a motion by Debbie Daloia, seconded Susanne Bench, approved unanimously.

The next Board of Trustees Meeting is scheduled for August 22, 2023 at 4:00 pm

Respectfully submitted,

*Meg Vanek, Secretary*