

Seymour Public Library District

Board of Trustees Meeting

Date: December 19, 2023, 3:30 pm

Trustees Present: Linda DeOrio, Susanne Bench, Debbie Daloia, Cindy Baney, Clyde Howard, Nancy Karpinski, Larry Liberatore, Mike McCole, Bill Foster, Meg Vanek

Staff Present: Lisa Carr, Dixie Warner-Webert, Dori Gottschalk-Fielding

Agenda Item	Description	Discussion	Action Taken/Next Steps
1	Welcome & Call to Order		By Larry Liberatore
2	Adoption of Agenda	Lisa Carr requested under Action Items an additional signer (Acting Director) on bank account	Motion by Clyde Howard, seconded by Debbie Daloia to accept the agenda with changes as requested by Lisa Carr, approved unanimously.
3	Public Comment	no public comments	
4	Approval of Consent Agenda	Consent Agenda includes: <ul style="list-style-type: none"> ● Minutes of the Nov. 28, 2023 meeting ● Nov. 2023 Library Report ● Committee reports <ul style="list-style-type: none"> ○ Board Governance 12/14/23 ○ Finance 12/18/2023 	The Consent Agenda was approved unanimously on motion by Lynda DeOrio, seconded by Clyde Howard.
Action Items			
5	November 2023 Financial Statement		Motion by Clyde Howard to accept November 2023 Financial Statement seconded by Linda DeOrio, approved unanimously.
6	November 2023 Claims		Motion by Susanne Bench to accept November 2023 Claims, seconded by Cindy Baney, approved unanimously.
	#3130 Board Designated-Dunn: release \$67,127 from restriction	From the Dunn bequest for 2022 deficit.	Motion to release \$67,127 by Clyde Howard, seconded by Cindy Baney, approved unanimously.
	Elect officers for 2024	Clyde Howard - President Linda DeOrio-Vice President Debbie Daloia- Finance Officer Secretary- Cindy Baney	Motion to accept the slate of officers as proposed by Debbie Daloia, seconded by Mike McCole, approved unanimously.
	Meeting Dates/times for 2024	Board of Trustees time change to 4:30 pm, Board Governance to 4:30pm. Building Committee will remain at 9:00 am. List of dates attached to minutes.	Motion to accept meeting dates and times as presented by Debbie Daloia, seconded by Cindy Baney, approved unanimously.
	Addition of additional check signer	Lisa requested this change to be in alignment with the Library Director succession plan.	Motion to add Acting Director to bank account signature card by Clyde Howard, seconded by Lynda DeOrio. Approved unanimously.
Discussion			
	Quarterly update on Strategic Plan	Lisa Carr shared progress on Plan. working on staff and Board responsibilities, Next report in March 2024	
	Board Assignments	Susanne Bench volunteered to be part of the Executive Committee and appointed by the Board. Mike McCole will chair the Building Committee.	

Updates

Clyde Howard read a resolution on the occasion of Larry Liberator's retirement from the Board of Trustees (please see attached)

Friends of Seymour Library

Lynda DeOrio related that the Friends' Christmas party was well attended. Auction of surplus furniture very successful, netting approximately 1400.

The meeting adjourned at 4:20 pm

Next Regular Board of Trustees Meeting January 23, 2024, 4:30 pm

Respectfully Submitted,
Meg Vanek, Secretary

Seymour Public Library District
Proposed 2024 Board & Committee Meeting Dates/Times

Board of Trustees Meetings are on the fourth Tuesday of the month at 4:30 p.m.

January 23	July 23
February 27	August 27
March 26	September 24
April 23	October 22
May 28	November 26
June 25	December 17*

Finance Committee Meetings are on the third Monday of the month at 4:30 p.m.

January 16*	July 15
February 19	August 19
March 18	September 16
April 15	October 21
May 20	November 18
June 17	December 16

Board Governance Committee Meetings are on the second Thursday of the month at 4:30 p.m.

January 11	July 11
February 8	August 8
March 14	September 12
April 11	October 10
May 9	November 14
June 13	December 12

Building Committee Meetings are on the second Thursday every other month at 9:00 a.m.

January 11
March 14
May 9
July 11
September 12
November 14

* *change in usual day due to holiday/closed day

Seymour Public Library District
Board of Trustees

**Resolution on the occasion of
Larry Liberatore's retirement
from the Board of Trustees**

WHEREAS Larry Liberatore has been a leader, advocate, and ally of the Seymour Public Library, serving as Trustee for twelve years and Board President for four years, faithfully and judiciously acting as an advisor, confidante, and administrator;

WHEREAS in the course of Larry's tenure on the Board, the Library has successfully undertaken renovation projects to make the History Discovery Center accessible to all people, to transform the Children's Room into the wildly popular Family Space, to modernize our West Entrance with an eye towards patron use, and replace a century old roof with a 21st Century materials;

WHEREAS after the Library pivoted through the pandemic stresses, and had to rapidly and nimbly change services and practices to accommodate those new realities, Larry and all of us now here bear witness to a renaissance of public use, appreciation, and support for the institution;

NOW THEREFORE BE IT RESOLVED that the Trustees, Director, Foundation, staff, and patrons of the Seymour Public Library of Auburn New York do both acknowledge and thank Larry Liberatore for his years of gracious service to this community institution; and

FURTHER RESOLVED it is all of our sincere wishes that Larry enjoy good health, family, and friendships in the years ahead, and perhaps another vacation or three. He's certainly earned it.