

Seymour Public Library District**Board of Trustees Meeting****Date: February 2, 2024, 4:30 pm**

Trustees Present: Mike McCole, Bill Foster, Debbie Daloia, Cindy Baney, Lynda DeOrio, Clyde Howard

Trustees Excused: Nancy Karpinski, Meg Vanek

Staff Present: Lisa Carr, Dixie Warner-Webert, Dori Gottschalk-Fielding, Mary Lovell

Agenda Item	Description	Discussion	Action Taken/Next Steps
1	Welcome & Call to Order		by Clyde Howard, Board President
2	Adoption of Agenda	Additions: Lisa Carr will give updates under New Business	Agenda was adopted with additions under New Business on a motion by Cindy Baney, seconded by Lynda DeOrio. Approved unanimously.
3	Public Comment		None
4	Approval of Consent Agenda	<ul style="list-style-type: none"> ● Minutes of the January 23, 2024 meeting ● February 2024 Library Report ● Committee reports <ul style="list-style-type: none"> ○ Board Gov 2/8/24 ○ Finance 2/19/24 ○ Building 1/18/24 	The Consent Agenda was approved unanimously on a motion by Lynda DeOrio, seconded by Mike McCole.
Action Items			
5	January 2024 Financial Statements		January 2024 Financial Statements were unanimously approved on a motion by Lynda DeOrio, seconded by Debbie Daloia.
6	January 2024 Claims		January 2024 Claims were unanimously approved on a motion by Mike McCole, seconded by Cindy Baney.
7.	Review 2023 Annual Report to NYS		The 2023 Annual Report to NYS was unanimously approved on a motion by Debbie Daloia, seconded by Lynda DeOrio.
Discussion Items			
	Information and Tour Event with tax district municipalities	The Board decided to hold an informational session for municipal officials on 4/23/24 at 6:30 pm. Lynda & Meg will work on an invitation.	
	Friends Update	Lynda DeOrio reported Friends bank balance stands at 26,603, annual member drive going on, bus tour to New York Botanical Garden planned.	
	Seymour Library Foundation	Clyde Howard reported New officers elected: same as last year	
New Business			
	Lisa Carr reported that employees and Trustees are invited to open accounts with Empower Federal Credit Union.		
	The Building Committee meeting has been rescheduled from 3/14/24 to 3/21/24 9 am		
	Susanne Bench resigned from Trustees due to health reasons. Board Governance will canvas for potential replacements and make a recommendation for the appointment to the full board in March or April.		
	Melanie discovered a mistake in the 2024 Operating Budget (not accounting for vacation time). Lisa will bring proposed revisions to the Finance Committee and then to the Board.		
	Dori Gottschalk-Fielding reported on recent grant applications: <ul style="list-style-type: none"> ● The Library applied for \$15,600 from the Rosen Fund for summer programming; plans include adding a third Storywalk™ location. 		

	<ul style="list-style-type: none"> The Library also applied for a Collaboration Grant from the Rosen Fund. This grant would allow the Library to create a fun mini-golf experience based on Alice in Wonderland. 	
	Upcoming meetings	3/12/24 Board Governance 3/14/24 Library closed for staff training 3/18/24 Finance 3/26/24 Board of Trustees Dr. Kawanna Bright will be attending via zoom

The meeting adjourned at 5:10 unanimously on a motion by Debbie Daloia, seconded by Lynda DeOrio

Next Regular Board of Trustees Meeting: March 26, 2024 at 4:30 pm

Respectfully Submitted,
Cindy Baney, Secretary