

Seymour Public Library District
Board of Trustees Meeting
Date: June 25, 2024

Trustees Present: Lynda DeOrio, Cindy Baney, Kim Schultz, Debbie Daloia, Meg Vanek, Mike McCole, Bill Foster
 Trustees Excused: Nancy Karpinski, Clyde Howard
 Staff Present: Lisa Carr, Dixie Warner-Webert, Dori Gottschalk-Fielding

Agenda Item	Description	Discussion	Action Taken/Next Steps
1	Welcome & Call to Order		by Lynda DeOrio
2	Adoption of Agenda	Lisa Carr requested to add items to the agenda: <ul style="list-style-type: none"> • Release of \$104,956 from the Dunn account to cover the deficit for 2023. • Discussion items: FY 2023 990, Accessing Google Drive, Audit RFP, proposed 2025 budget 	Motion to approve agenda as amended made by Debbie Daloia, seconded by Cindy Baney. Motion accepted unanimously.
3	Public Comment		none
4	Approval of Consent Agenda	Consent Agenda includes: <ul style="list-style-type: none"> • Minutes of the 5/28/24 meeting • June 2024 Library Report • Committee reports <ul style="list-style-type: none"> ○ Board Governance 6/18/24 ○ Finance 6/17/24 	Consent Agenda was approved unanimously on a motion by Meg Vanek, seconded by Cindy Baney
Action Items			
5	May 2024 Financial Statements		May 2024 Financial Statements were approved unanimously on a motion by Debbie Daloia, seconded by Cindy Baney.
6	May 2024 Claims		May 2024 Claims were approved unanimously on a motion by Mike McCole, seconded by Bill Foster.
	Review proposal to open new bank accounts		Motion to open new bank accounts at Lyons National Bank made by Lynda DeOrio, seconded by Mike McCole, passed unanimously
	Release Dunn account money	Balance in the account will be \$104,865.33 after proposed release.	Motion to release \$104,956 from the Dunn account to cover deficit from 2023 by Meg Vanek, seconded by Debbie Daloia, passed unanimously
Discussion Items			
	Strategic plan update	Dr. Kawanna Bright met with staff via zoom (6/21) and went over three areas: pushback, micro aggressions, and DEIA as an individual.	
	Executive Committee	Public officers law states an Executive Committee must have five members including officers, need to appoint a fifth member. Kim Schultz was added to the Executive Committee on a motion by Meg Vanek, seconded by Cindy Baney, approved unanimously.	
	990	Elaine Buffington is working on the 2023 990 and the amended 2022 990.	
	Audit RFP	Lisa sent out audit RFPs today	
	2025 Budget	Lisa will send out email with dates and times to talk about the 2025 proposed budget. These meetings will be open to the public due to open meetings law.	

	Google Drive	Lisa created a shared Google drive to share information with the Board, however trustees need a google account to access it. Lisa will check with Mary Lovell (google admin for the library) about creating library email accounts for board members.
<i>UPDATES individual</i>		
	Friends of Seymour Library	Lynda DeOrio reported the Friends bank balance stands at \$36,468.11. Sold 29 tickets to the NY Botanical Garden Tour. Book Nook has garnered \$300 Friends Party 7/17/24 5:00pm
	Upcoming Meetings	<ul style="list-style-type: none"> • Building Committee 7/9/24 • Board Governance 7/11/24, • Finance 7/15/24 • Trustees 7/23/24

The meeting adjourned at 5:10 pm on a motion by Bill Foster, seconded by Lynda DeOrio, approved unanimously.

Next Regular Board of Trustees Meeting: July 23, 2024 4:30 pm

Respectfully Submitted,
Cindy Baney, Secretary