

**Seymour Public Library District  
Board of Trustees Meeting  
Date: July 23, 2024**

Trustees Present: Lynda DeOrio, Cindy Baney, Kim Schulze, Mike McCole, Bill Foster, Nancy Karpinski, Clyde Howard

Trustees Excused: Debbie Daloia, Meg Vanek

Staff Present: Lisa Carr, Dixie Warner-Webert, Dori Gottschalk-Fielding, Jackie Kolb

Agenda Item	Description	Discussion	Action Taken/Next Steps
1	Welcome & Call to Order		The meeting was called to order by Clyde Howard at 4:31pm.
2	Adoption of Agenda		Motion to approve the agenda was made by Lynda DeOrio and seconded by Kim Schulze. Carried.
3	Public Comment		none
4	Approval of Consent Agenda	Consent Agenda includes: <ul style="list-style-type: none"> <li>• Minutes of the 6/25/24 meeting</li> <li>• July 2024 Library Report</li> <li>• Finance 7/15/24</li> </ul>	Consent Agenda was approved unanimously on a motion by Kim Schulze, seconded by Mike McCole.
<b>Action Items</b>			
5a	June 2024 Financial Statements		June 2024 Financial Statements were approved unanimously on a motion by Lynda DeOrio, seconded by Cindy Baney.
5b	June 2024 Claims		June 2024 Claims were approved unanimously on a motion by Nancy Karpinski, seconded by Lynda DeOrio.
5c	Review 2023 990 and amended 2022 990	The 2022 990 was amended to include "rent in kind" in Part XI, Reconciliation of Net Assets.	Motion to approve both the 2022 (amended) and 2023 990 made by Mike McCole, seconded by Kim Schulze. Approved unanimously.
5d	Review proposed 2025 budget	Lisa met with most of the trustees to review the budget process and recommendations for 2025. Lisa presented a draft operating budget that includes a 4.25% increase in the tax levy. Trustees agreed the proposed budget will include an increase in the tax levy that exceeds the tax cap. The budget will be finalized and voted on at the August meeting.	A resolution to override the tax cap was passed unanimously (see attached resolution).
5e	Appoint Election Chair	Lisa recommended the Board appoint Jackie Kolb as Election Chair.	Motion to appoint Jackie Kolb as Election chair made by Lynda DeOrio, seconded by Cindy Baney. Approved unanimously.
<b>Discussion Items</b>			
6a	Strategic plan update	Board Governance asked for quarterly updates on the strategic plan. This meeting covered January through June activity. Lisa provided a report template to identified "Champions" to share where they are in the plan. Everyone agreed the format of the report was good, allowing everyone to see what has been and has not been completed. The two report deadlines	

		are: Q3 (July, August, September activity): October 14, 2024 and Q4 (October, November, December activity): January 20, 2025
	Trustee Education	Trustees are required to complete annual sexual harassment prevention training annually. This training does not count toward the requirement of two hours of Trustee training annually.  Lisa will email links to training resources to Trustees. If any trustees attend a qualified training, please send the certificate to Lisa.
<i>UPDATES individual</i>		
	Friends of Seymour Library	Lynda DeOrio reported the Friends celebrated their 2024 donation of \$14,000 to the Library at their annual meeting last week. At the meeting, the Friends committed to a donation of \$21,000 to the Library in 2025.
	Upcoming Meetings	<ul style="list-style-type: none"> <li>● Building Committee 8/13/24</li> <li>● Board Governance 8/1/24</li> <li>● Finance 8/19/24</li> <li>● Trustees 8/27/24</li> </ul>

The meeting adjourned at 5:21 pm.

*Next Regular Board of Trustees Meeting:* August 27, 2024 4:30 pm

Respectfully Submitted,  
Cindy Baney, Secretary