Seymour Public Library District Board Meeting Agenda
September 24, 2024 4:30 p.m. at Seymour Library
176-178 Genesee St, Auburn, NY

Connect. Engage. Inspire.
Seymour Library inspires a love of reading, learning, and discovery through individual growth and community connections in an engaging and welcoming environment.

The Board of Trustees welcomes residents/cardholders in the library tax district to Seymour Library. There is time reserved at the beginning of each Board meeting for the public to be heard. When the Board President recognizes you, please stand, state your name, and address for the record. The Board of Trustees is pleased to hear relevant comments that pertain to Library business; however, a 3-minute limit is set by the Board to allow for all of the meeting's business to be conducted.

1. Welcome & call to order
2. Adoption of Agenda
3. Public Comment
4. Approval of Consent Agenda
   a. Minutes of SPLD Board of Trustee meeting held August 27, 2024
   b. September 2024 Library Report
   c. 09 16 24 Finance Committee minutes
   d. 09 10 24 Building Committee minutes
   e. 09 12 24 Board Governance Committee minutes
5. Action Items
   a. Review August 2024 Financial Statements
   b. Review August 2024 Claims
   c. Audit proposals
   d. Elevator Maintenance service agreement
   e. Resolution authorizing Director & Bookkeeper to initiate ACH/EFTs.
   f. Closed days 2025
   g. Policy review:
      i. Amendment to 401 Collection Management – to include Special Collections
      ii. Draft 713 Animals in the Library
      iii. Draft revision to Employee Handbook, Section II Fair Treatment Policies, Subsection F Violence in the Workplace
6. Discussion Items
7. Update from the Friends of Seymour Library (Lynda)
8. New Business
9. Adjourn

Important Dates:

- 10/10/24 Board Gov Committee
- 10/17/24 Building Committee
- 10/21/24 Finance Committee
- 10/23/24 Board of Trustees
- 10/23/24 Trustee Election & Budget Referendum
- 11/2/24 Local Author Expo
- 11/14/24 Joint meeting with Friends & Foundation